



**BOARD OF SUPERVISORS  
LCCC COMMUNITY SERVICES CENTER  
MAY 12, 2025**

Chairman Dennis Klusaritz called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance. In attendance were Supervisors Al Geosits and Ronald J. Heintzelman, Manager Randy Cope, Township Solicitor Rocco Beltrami, Engineer Steve Gitch and Engineer Dave Alban, Director of Operations Jeff Mouer, Director of Public Works Rick Holtzman, Director of Grants, Preservation, and Trails Mike Kukitz, Director of Finance/Treasurer Seth O'Neill and Secretary/Deputy Treasurer Jess Koenig.

**APPROVAL OF PREVIOUS MINUTES**

Upon motion by Dennis Klusaritz, seconded by Al Geosits, the minutes of the Board of Supervisors' Meeting of April 7, 2025 were approved. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**ANNOUNCEMENTS**

1. An executive session was held at 6:15 PM, prior to the regular meeting to receive legal advice in reference to a zoning appeal filed by Joseph G. Polak, III, for property located at 3532 Neffs Laurys Road.
2. Township Office's will be closed Monday May 26, 2025 in observance of the Memorial Day holiday.
3. The Township received the following proposal for addition to the North Whitehall Township Agricultural Security Area :

Charles Nemeth	Spring St. Parcel #558002146526	11.3 acres +/-
	4751 Spring St.	<u>28 acres +/-</u>
		39.3 acres +/-

**TREASURERS REPORT**

Upon motion by Dennis Klusaritz, seconded by Al Geosits, the April Treasurer's report and the register of checks # 20132 - 20203 was approved as presented. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**PRESENTATIONS:** No Presentations

**OLD BUSINESS:**

**HORSESHOE RD BID**

**AWARD**

Upon motion by Dennis Klusaritz, seconded by Al Geosits, the Board awarded the contract for the Horseshoe Road Bid to Baseline Contractors Inc, at their low bid price of \$825,000. The Board affirmed that work on this project will not be started until 2026. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**RESOLUTION 04-07-25B**

**FUNDING FOR HORSESHOE RD PROJECT**

Upon motion by Al Geosits, seconded by the Board approved Resolution 04-07-25B approving a budget transfer of \$400,000.00 from the Grist Mill Road Bridge Repair Project 40-438.1000 and \$500,000 from the Yard Waste Site Improvement Project 40-430.0700 to account 40-452.5000 for the Horseshoe Road Bank Stabilization. Roll call: Dennis Klusaritz – yes, Al Geosits – yes, Ronald J. Heintzelman – yes.

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS**  
**LCCC COMMUNITY SERVICES CENTER**  
**MAY 12, 2025**  
**Page 2**

**RESOLUTION 04-07-25B CONT'D**

**FUNDING FOR HORSESHOE RD PROJECT**

- Brian Horwith, Spring St., Coplay, inquired why the bids that were submitted were so drastically different from each other.
- Rich Semmel, Clearview Rd., Coplay, inquired if the rest of Horseshoe Road has been inspected and how traffic is being controlled currently.

**DISCUSSION/UPDATES:** No discussions/updates

**RESOLUTIONS:**

**RESOLUTION 05-12-25**

**PURCHASING COORDINATOR BUDGET TRANSFER**

Upon motion by Al Geosits, seconded by Dennis Klusaritz, the Board approved Resolution 05-12-25 approving reorganization of full time Receptionist position to Purchasing Coordinator and approving an intrafund budget transfer of \$4,800.00 in the General Fund. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**RESOLUTION 05-12-25A LIQUIDATION/REINVESTMENT OF POOLED INVESTMENT**

Upon motion by Ronald J. Heintzelman, seconded by Al Geosits, the Board approved Resolution 05-12-25A authorizing the liquidation of Pooled Investment with Neffs National Bank and the reinvestment of such funds into the Government Transparency Series (GTS) Fund of the Pennsylvania School District Liquid Asset Fund (PSDLAF) in the amount of \$6,578,313.00. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes.

- Jeanene Bauer, Jordan Rd., Orefield, expressed concern that the packet of information presented on this fund did not include a disclosure about fees. She asked the Board to delay making a decision on this agenda item until the fee disclosure is provided.
- Kathy Crawford, Briarwood Dr., Coplay, asked Ken how GTS was able to offer such low fees and high rates.
- Bud Bauer, asked for clarification on what type of clientele is permitted to participate in this program.
- Rich Semmel, Clearview Rd., Coplay, suggested delaying investing the total sum of the Township's current investment account, and instead start with a smaller amount.
- Brian Horwith, Spring St., Coplay, expressed that he felt the vetting of the program could have been more in depth.

**RESOLUTION 05-12-25B**

**AUTHORIZATION TO JOIN GTS FUND**

Upon motion by Ronald J. Heintzelman, seconded by Al Geosits, the Board approved Resolution 05-12-25B authorizing North Whitehall Township to join with other Pennsylvania local government entities and school districts as a Settlor of the Pennsylvania School District Liquid Asset Fund for the purpose of investing funds of this Commonwealth of Pennsylvania Township of the 2<sup>nd</sup> Class on a pooled basis with funds of other Pennsylvania local government entities and school districts. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS**  
**LCCC COMMUNITY SERVICES CENTER**  
**MAY 12, 2025**  
**Page 3**

**RESOLUTION 05-12-25C**

**SOCIAL MEDIA POLICY**

Upon motion by Ronald J. Heintzelman, seconded by Dennis Klusaritz, the Board approved Resolution 05-12-25C clarifying that the Township Manager is the only individual authorized to speak on behalf of the Township in traditional media, in digital communications, and on social media, and that any statements of other Township officials made in traditional media, in digital communications, and on social media shall be considered personal opinions only. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**RESOLUTION 05-12-25D**

**PEOPLE, PARKS, & COMMUNITY FOUNDATION GRANT**

Upon motion by Al Geosits, seconded by Dennis Klusaritz, the Board approved Resolution 05-12-25D authorizing the submission of a People, Parks, & Community Foundation Grant to undertake the project known as Kolapechka Park Fitness Equipment Project. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**MANAGERS REPORT:**

- Important Dates:
  - PC/BOS Joint Zoning Ordinance Workshop – Tuesday, May 13 at 6:00 pm;
  - Zoning Hearing Board – Wednesday, May 14 at 7 pm;
  - Recreation Board – Monday, May 19 at 6:00 pm;
  - Zoning Hearing Board – Wednesday, May 21 at 7:00 pm;
  - Planning Commission – Tuesday, May 27 at 7:00 pm;
  - Summer Concert – Friday, May 30 at 6 pm (The Castaways Band at Schnecksville Fair Band Shell; food trucks and yard games;
  - Youth Fishing Derby – Saturday, May 31 at 9 am (Copeechan Fish and Game Club; Ages 15 and under – register through RecDesk)
  - Board of Supervisors – Monday, June 2 at 7:00 pm
- Township Building Renovation – Report provided verbally by John Carson of the Pelorus Group.
- Summer Playground Program – The Ironton Elementary site is full and has a waiting list, and there are only 27 available spots at the Schnecksville Elementary site. In total, there are already 223 children signed up for the program.
- Fire Code Administrator – The Fire Code Administrator position has been advertised on the township website, InDeed, PennBOC, PSATS, and social media. Staff have interviewed the top four (4) of the twelve (12) total candidates and will be making a formal recommendation to the BOS on June 2<sup>nd</sup>.
- Open Space Action Plan – We received over 1,075 surveys. These results will help the Township prioritize preservation goals of farmland and open space for the foreseeable future. The consultant will be presenting these results to the Farmland Preservation Board at their July 10 meeting.
- Pickleball Courts at Independence Park – The pickleball courts at Independence Park are progressing nicely. The fencing and paving were supposed to start this week, but the weather appears that it will not cooperate. This will likely occur next week, but we still hope to have these courts ready for play by mid-summer.

## **MANAGERS REPORT CONT'D**

- IRT Portland Street Trailhead – Staff recently received a \$5,000 Lehigh Valley Greenways Mini-Grant to beautify the Portland Street Trailhead. Improvements will include a new timber guiderail between the parking area and trail. This project will be completed in-house this summer or fall.
- Flock Camera System – The flock camera system program continues to move in the right direction. Currently, we are awaiting the installation of nine (9) cameras which will be utilized on a 60-day trial basis. The trial basis will likely start sometime in July and will immediately begin dispatching data to the PSP when the cameras get a hit on an identified vehicle. As you may already know, the Township is conducting a golf tournament to help fund the initial and annual expense of this system. This golf tournament will take place on October 10<sup>th</sup>. More information can be found on our website home page.
- Oracle – Our new financial enterprise system went live today. This new financial management system will simplify reporting for the Finance department and will also create increased checks and balances for all purchases happening within the Township. This software will also simplify requisitions, purchase orders, vendor communication, and budgeting. This has been a big undertaking and Seth deserves a lot of credit for staying diligent and patient throughout the process.
  - Jenny Krumrine, Coplay Creek Rd., Schnecksville, inquired about the zoning ordinance update that has been ongoing. She asked if we compare our ordinances to other municipalities and what was the driving force behind making this change.
  - Rich Semmel, Clearview Rd., Coplay, encouraged residents to bring their concerns or questions about the update to the next Planning Commission/Board of Supervisors joint work shop meeting.

**COMMENTS FROM THE FLOOR (Non Agenda Items):** No Comments

**ADJOURNMENT** Meeting adjourned at 8:59 PM.

Respectfully submitted,

Jessica Koenig, Secretary/Deputy Treasurer