



**BOARD OF SUPERVISORS
LCCC ALUMNI BUILDING
APRIL 7, 2025**

Chairman Dennis Klusaritz called the Meeting to order at 7:00 PM, followed by the Pledge of Allegiance. In attendance were Supervisors Al Geosits and Ronald J. Heintzelman, Manager Randy Cope, Township Solicitor Thomas Dinkelacker, Engineer Steve Gitch, Director of Operations Jeff Mouer, Director of Public Works Rick Holtzman, Director of Grants, Preservation, and Trails Mike Kukitz and Secretary/Deputy Treasurer Jess Koenig.

APPROVAL OF PREVIOUS MINUTES

Upon motion by Ronald J. Heintzelman, seconded by Al Geosits, the minutes of the Board of Supervisors' Meeting of March 3, 2025 were approved. Roll call: Dennis Klusaritz - yes; Al Geosits- yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

ANNOUNCEMENTS

1. There was an executive session held at 6 PM prior to the regular meeting to discuss a personnel matter regarding department succession planning, litigation involving Polak Zoning Hearing Board matter, potential litigation and enforcement issues involving certain blighted and nuisance properties.
2. The Township received the following proposal for addition to the North Whitehall Township Agricultural Security Area :

Dennis L & Barbara Stangle	2464 Rising Sun Rd.	10.2256 acres +/-
	2463 Neffs Laurys Rd.	35.87 acres +/-
	2458 Neffs Laurys Rd.	9.13 acres +/-
	2370 Neffs Laurys Rd.	<u>.23 acres +/-</u>
		55.4556 acres +/-

TREASURER'S REPORT

Upon motion by Al Geosits, seconded by Dennis Klusaritz, the March Treasurer's report and the register of checks # 20078 - 20129 were approved as presented. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

PRESENTATIONS:

1. Phillips Armstrong- Lehigh County Executive
2. John Carson – Building Renovations Status Update
3. HRG – Bridge & Culvert Capital Plan

OLD BUSINESS: No Old Business

DISCUSSION/UPDATES:

1. Social Media Policy – Official Township Opinion

RESOLUTIONS:

RESOLUTION 04-07-25 LEHIGH VALLEY ZOO BARN & BARNYARD PLAN

Upon motion by Dennis Klusaritz, seconded by Ronald J. Heintzelman, the Board approved Resolution 04-07-25 conditionally approving the waiver of land development review for the construction of barn and appurtenances thereto at the Lehigh Valley Zoo. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

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RESOLUTION 04-07-25A 3948 PORTLAND STREET PLAN

Upon motion by Dennis Klusaritz, seconded by Ronald J. Heintzelman, the Board approved Resolution 04-07-25A, conditionally approving the 3948 Portland Street Plan as a Final Plan. The Recreation Fees were waived by the Board for this plan due to this being a Brown Field project and the cost and focus on the rehabilitation and reuse of the area. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

RESOLUTION 04-07-25B FUNDING FOR HORSESHOE RD PROJECT

Upon motion by Al Geosits, seconded by Dennis Klusaritz, the Board tabled Resolution 04-07-25B approving a budget transfer of \$400,000.00 and an appropriation from the unrestricted cash in the capital fund from the Grist Mill Road Bridge Repair Project 40-438.1000 to account 40-452.5000 for the Horseshoe Road Bank Stabilization. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments.

RESOLUTION 04-07-25C PUBLIC SAFETY FUNDRAISER

Upon motion by Al Geosits, seconded by Dennis Klusaritz, the Board approved Resolution 04-07-25C establishing the Public Safety Money Market account, establishing a new cash account within the General Fund, creating revenue and expenditure accounts within the General Fund to process related transactions and appropriating a starting balance of \$500.00. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes.

- Bruce Stettler, Steeple Chase Dr., Schnecksville, inquired if the Flock Cameras will be protected from vandalism.

RESOLUTION 04-07-25D DCED GRANT MUNICIPAL PARK DEVELOPMENT

Upon motion by Dennis Klusaritz, seconded by Al Geosits, the Board approved Resolution 04-07-25D authorizing the submission of a DCED Greenways, Trails, and Recreation Program grant and providing for a match commitment to undertake the project known as Municipal Park Development. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

MOTIONS:

GTRP FUNDING COMMITMENT LETTER AUTHORIZATION TO EXECUTE

Upon motion by Al Geosits, seconded by Dennis Klusaritz, the Board authorized the Township Manager to execute the Greenways, Trail and Recreation cash match funding commitment letter for the DCNR Municipal Park Development Grant. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

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ADOPTION OF BRIDGE ASSET MANAGEMENT PLAN

Upon motion by Al Geosits, seconded by Dennis Klusaritz, the Board adopted the HRG Bridge Asset Management Plan. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

AUTHORIZATION TO EXECUTE AGREEMENT OF SALE

**FARMLAND PRESERVATION
STEWART**

Upon motion by Dennis Klusaritz, seconded by Ronald J. Heintzelman, the Board authorized the Township Manager to execute the agreement for sale and purchase of the agricultural easement located at 4881 Scheidys Rd. Coplay, Pa, 4949 Scheidys Rd, Coplay, Pa, and 2450 Bellview Rd., Coplay, Pa. The agreement requires the Township to make payment in installments over a three-year period totaling \$149,744.50. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

REQUEST TO USE FIRE POLICE

IRT 5K RUN/WALK

The Secretary received a request for the use of North Whitehall Township Fire Police by the Ironton Rail Trail Committee for traffic control for the IRT 5K Run/Walk event on June 8th, 2025 . A certificate of insurance was received. Upon motion by Dennis Klusaritz, seconded by Al Geosits, the Board granted the request to use the North Whitehall Township Fire Police. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

AUTHORIZATION TO DISTRIBUTE BUDGETED RECREATION ALLOCATIONS

Upon motion by Dennis Klusaritz, seconded by Al Geosits, the Board accepted the recommendation of the Recreation Board and authorized the distribution of the following 2024 budgeted allocations to the various organizations:

Neffs Boy Scout Troop 57	\$ 1,000.00
Cub Scout Pack 57	1,000.00
Lehigh Valley Active Life	1,000.00
Keystone State Quarter Midget Racing Club	2,000.00
North Parkland Athletic Association	5,000.00
Laurys Athletic Association	6,000.00
Ormrod Playground Association	6,000.00
Schnecksville Playground Association	10,000.00

Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

AWARD OF PAVING BIDS

Upon motion by Al Geosits, seconded by Dennis Klusaritz, Asphalt Maintenance Solutions was awarded the following road maintenance contracts for the year 2025 at their low bid prices. Due to budgeting limitations the Board has chosen to reject the Curb Milling portion of the bid:

Seal Coating	\$384,843.62
Ultra Thin Bonded Wearing Course	<u>\$189,216.78</u>
Total Award	\$574,060.40

Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

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TANNERY RD SWALE BID

AWARD

Upon motion by Dennis Klusaritz, seconded by Al Geosits, the Board awarded the contract for the Tannery Road Swale Bid to Stonewood Landshaping Inc., at their low bid price of \$208,971.48. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were public comments on this item.

HORSESHOE RD BID

AWARD

Upon motion by Al Geosits, seconded by Dennis Klusaritz, the Board tables awarding the contract for the Horseshoe Road Bid. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

MANAGERS REPORT:

- Important Dates:
 - Farmland and Open Space Preservation Committee – Thursday, April 10 at 7 PM
 - Zoning Hearing Board – Wednesday, April 16 at 7 PM
 - Planning Commission – Tuesday, April 22 at 7 PM
 - Planning Commission – Wednesday, April 30 at 7 PM
 - Board of Supervisors – Monday, May 12 at 7 PM
 - Planning Commission/BOS – Joint Zoning Ordinance Workshop – Tuesday, May 13 at 6 PM
- 2025 Spring/Summer Newsletter – The newsletter has been mailed to all residents, and everyone should have received one in their mailbox.
- Summer Playground Program – Registration is going well. The Ironton Elementary site is full and has a waiting list, but there are still 30 available spots at Schnecksville Elementary. In total, there are already 220 children signed up for the program. Chloe continues to plan for the summer and is still hiring counselors.
- Fire Code Administrator – The Fire Code Administrator position has been advertised on the township website, InDeed, PennBOC, PSATS and social media. This position will be responsible for enforcing the fire code, conducting inspections of commercial unites, reviewing land development and maintenance of the township's Emergency Management program., and providing fire education to business and residents.
- Open Space Action Plan – This plan is progressing nicely. Currently, a survey is available on the township's Facebook page for residents to fill out. The survey ill help the township prioritize preservation goals of farmland and open space for the foreseeable future.
- Zoning Ordinance – As previously mentioned, the Board of Supervisors and Planning Commission will meet in a joint workshop on Tuesday, May 13 to discuss the Zoning Ordinance Update. This is a public meeting, and residents are encouraged to attend.
- SALDO Update – Staff has been actively working our solicitors office on the first steps to update our outdated Subdivision and Land Development Ordinance. This will be a two-step process. Step 1 will be a SALDO Band-Aid, which will tackle immediate needs. Step 2 will look at the entire ordinance, make necessary updates/changes and make sure the ordinance is clearly aligned with the township Comprehensive Plan and soon-to-be adopted Zoning Ordinance.

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MANAGERS REPORT CONT'D

- Radio Replacement – Thanks to the hard work of our fire departments, we submitted our radio replacement numbers to Lehigh County prior to the deadline. Through proper inventorying and getting multiple quotes, we were able to get our total expected expense from \$1.3 million to around \$850,000. Lehigh County is currently offering two repayment methods, which are slightly different from when we built our budget. Option one will be for 0% financing for 5-years; and Option two will be for 5% over 10-years. Staff will be considering options and reviewing agreements with our solicitor's office over the next few months and will bring a recommendation to the Board of Supervisors by the June public meeting.
- Pickleball Courts @ Independence Park – The pickleball courts at Independence Park are progressing nicely. Our Public Works staff were able to remove the old sand and use some of the better material to top-dress the upper sand volleyball court. The base for the new courts has been put down and rolled. Paving will commence shortly and then a company will come in for the color-coating and equipment installation. We hope to have these courts ready for play by mid-summer.
- Township Technology – We apologize to anyone who may have had a hard time conducting business with the township today. Late last week, there was a renovation project occurring in the suite behind our temporary offices. They accidentally cut the fiber line which forced us to lose internet and phones. We worked throughout the weekend and today to get it resolved. We are still having a few issues with our phones, but hope the disruption is limited.

COMMENTS FROM THE FLOOR (Non Agenda Items): No comments from the floor

ADJOURNMENT Meeting adjourned at 8:28 PM.

Respectfully submitted,

Jessica Koenig, Secretary/Deputy Treasurer