

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING
DECEMBER 4, 2017**

Chairman Ronald J. Heintzelman called the meeting to order at 7:30 PM followed by the Pledge of Allegiance to the flag and a moment of silence. In attendance were Supervisors Steve Pany, and Mark Hills, Attorney Lisa A. Young, Manager Jeff Bartlett and Secretary/Treasurer Brenda Norder.

APPROVAL OF PREVIOUS MINUTES

Upon motion by Mark Hills, seconded by Steve Pany, the minutes of the Board of Supervisors Meetings of November 6, 2017 were approved. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. No public comments on this item.

ANNOUNCEMENTS

1. The Township Offices will be closed Monday, December 25th and Tuesday, December 26th for the Christmas Holiday and Monday, January 1st, 2018 for the New Year's Day Holiday.
2. The Supervisors' Organization Meeting is scheduled for Tuesday, January 2nd, 2018 at 7:30 PM.
3. The Auditors' Organization Mtg. is scheduled for Thursday, January 4th, 2018 at 6:00 PM.
4. Supervisor Heintzelman welcomed Supervisor-elect Dennis Klusaritz.
5. Supervisor Heintzelman thanked the Upper Lehigh Lions Club for decorating the pine tree in the municipal front yard.
6. Supervisor Heintzelman reminded everyone who wishes to speak tonight to state their name for the record.

TREASURER'S REPORT

Upon motion by Steve Pany, seconded by Mark Hills, the November Treasurer's report and the check register of checks #12594-12674 were approved as presented. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. No public comments on this item.

OLD BUSINESS:

TIMM & NANCY STOUDT

EXTENSION OF TIME

The Board did not receive a new time extension offer for this meeting. Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Board denied the Plan as it does not conform to Section 815 E of the North Whitehall Township Zoning Ordinance. Pursuant to 53 P.S. Section 10508, the plan was denied for failure to provide the required water connections, to the two new residential lots proposed, as required by the Zoning Ordinance Section 815.E.1. This section of the ordinance requires all new dwelling units within the proposed subdivision to be connected to the central water system where the nearest lot proposed to include a new dwelling unit is within 250 feet of "distance" from a "water line" as those terms are defined in the zoning ordinance. As LCA provided a will serve letter dated January 12, 2007, service was available had the required connections been made.

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. No public comments on this item.

NEW BUSINESS:

Supervisor Heintzelman recessed the regular meeting in order to conduct a Public Hearing to hear comments on proposed Ordinances.

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ORDINANCE 2017-1 RESTRICTIONS ON PLANTING BAMBOO & OTHER NOXIOUS VEGATATION

Ordinance 2017-1 provides restrictions on planting bamboo & other noxious vegetation. Atty. Young noted that the Ordinance was duly advertised and gave a brief synopsis of Ordinance 2017-1.

A stenographer recorded the proceedings; a copy of the transcript of the hearing shall be placed in the Minute Book. Upon motion by Steve Pany, seconded by Ronald J. Heintzelman, the Board adopted Ordinance 2017-1. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. No public comments on this item.

Supervisor Heintzelman resumed the regular meeting.

KIDSPACE PLAN DEVELOPMENT SCHEDULE

Atty. Young gave a brief explanation of the annual update of the schedule of improvements with regard to the KidsPeace phased-development plan (approved August 19, 1998, revised August 3, 2005). Upon motion by Steve Pany, seconded by Ronald J. Heintzelman, the annual update of the schedule of improvements was approved. A copy will be place in the minute book. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. No public comments on this item.

ADOPTION OF TAX RESOLUTION 12-04-17

Upon motion by Steve Pany, seconded by Mark Hills, the Board adopted Tax Resolution 12-04-17. Tax Resolution 12-04-17 establishes the 2018 rates as follows:

1. Real Estate to be .5 mill of assessed valuation;
2. Street Light Assessment will be based a flat rate of \$44.77/residential and \$1,821.05/institutional;
3. Real Estate Transfer Tax at the rate of 1/2 of 1%;
4. Earned Income Tax at the rate of 1/2 of 1%.
5. Local Service Tax at the rate of \$52.00 (Twp portion \$47.00 and School District \$5.00)

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. No public comments on this item.

RESOLUTION 12-04-17A

APPOINTMENT OF A CPA

Upon motion by Mark Hills, seconded by Steve Pany, the Board adopted Resolution 12-04-17A. Resolution 12-04-17A appointed the accounting firm of Kirk, Summa & Co. to conduct the North Whitehall Township fiscal year 2017 Audit. The intention to appoint was duly advertised. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. No public comments on this item.

REQUEST FOR INCLUSION OF SUPERVISOR-EMPLOYEE IN TOWNSHIP INSURANCE PLANS

The Township received a written request from employed-Supervisor Heintzelman to be included, along with dependent, in all Township sponsored insurance plans including but not limited to medical, life, long and short term disability, prescription, dental and vision, as per Section 606(c) (1) of the Second Class Township Code. This request is for the calendar year of 2018. Upon motion by Mark Hills, seconded by Steve Pany, the Board granted the request. Roll call: Mark Hills - yes; Ronald J. Heintzelman - abstained; Steve Pany – yes. There were no public comments on this item.

MANCHESTER PLACE LETTER OF CREDIT REDUCTION

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the Board accepted the recommendation of Manager Jeff Bartlett and authorized the release of \$ 2,500.00 from the Maintenance and Improvements Letter of Credit for Manchester Place, leaving a balance of \$27,873.75 in the account. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - abstained. There were no public comments on this item.

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APPOINTMENT OF EXISTING WORKING SUPERVISOR

Upon motion by Steve Pany, seconded by Mark Hills, the Board appointed the position of the existing working supervisor, Community Services Director, Facilities and Recreation Director, Community Information Team Leader, and Recycling Coordinator to be in effect through the date and time for the 2018 Organization Meeting, on January 2, 2018. Roll call: Mark Hills - yes; Ronald J. Heintzelman - abstained; Steve Pany – yes. There were no public comments on this item.

MARY ANN'S PLAZA

DISCUSSION OF LAND DEVELOPMENT

Jim DePitris, Mike Jeitner, Maryann Wagner and Atty. Tim Charlesworth appeared before the Board to discuss issues related to the land development of Mary Ann's Plaza. Atty. Charlesworth outlined the following 3 items:

1. Need a waiver for submission and review of a lot consolidation plan;
2. Need a resolution for the sewer planning module; and
3. Request that building permits be reviewed at applicants risk until other items are approved.

MOTION - Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Board denied the request for a waiver for submission and review of a lot consolidation plan. A plan must be submitted and go through the set procedures for review and approval. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes.

- Leonard Nuss, Coplay, stated the Plan should come back to the Planning Commission to be consolidated and follow the rules that everyone has to adhere to.
- Mary Ann Wagner, Schnecksville, stated she thought the consolidation had been done.

MOTION - RESOLUTION 12-04-17 B MARY ANN'S PLAZA SEWAGE PLANNING MODULE

Upon motion by Steve Pany, seconded by Ronald J. Heintzelman, the Board adopted Resolution 12-04-17B. Resolution 12-04-17B approved a Sewage Plan for New Land Development as it pertained to the plan of Mary Ann's Plaza and authorized the Secretary to sign the Planning Module. Roll call: Mark Hills - abstained; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

MOTION - Upon motion by Steve Pany, seconded by Ronald J. Heintzelman, the Board will allow the building plan review to run concurrently with other items under review by outside agencies and the township (consolidation plan review and planning module review). Roll call: Mark Hills - no; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

MOTION - Upon motion by Steve Pany, seconded by Mark Hills, the Board waived the submission deadline for the February's Board of Supervisors meeting, pending a clean review from the Planning Commission's review in January. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

MANAGER'S REPORT

2018 BUDGET ADOPTION

Mr. Jeff Bartlett presented a short synopsis of the 2018 budget. Upon motion by Steve Pany, seconded by Mark Hills, the Board approved the 2018 budget as presented. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

- Mr. Bartlett explained the leaf collection program and reminded residents that they may bring their leaves to the yard waste center after the conclusion of the leaf pick-up event.
- Mr. Bartlett wished everyone Happy Holidays and a safe winter.

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SOLICITOR'S REPORT – No report.

COMMENTS FROM THE FLOOR (Non-agenda items):

- Ray Deutsch, representing the Ironton Rail Trail Commission, announced that the IRT received approval on their grant, in the amount of \$40,000.00, to build a pavilion at the trail head. He also asked for permission to store cupolas being built by LCTI in the public works yard. He noted that the IRT has a new website and requested the township include a link to it on our website.
- Ron Stahley, Schnecksville Fire Chief, presented an update on the repair efforts for the fire company's social hall.
- Paul Mantz, Clearview Road, Coplay, inquired about the status of Strawberry Acres. He stated it appears soil samples are being taken.
- Dan Linchuk, Shady Lane, Orefield, appeared before the Board requesting assistance with his on-going erosion problem. He question why this problem does not qualify for MS4 consideration. He also noted that pictures used in the MS4 newsletter article were of his property.
- Pat Carl, Shady Lane, Orefield, asked if this issue would revert back to square one with the change of supervisors next year. He also asked if any of the MS4 money would go to remediate this problem.
- Jeanene Bauer, Jordan Rd., Orefield, asked the Manager and the Attorney to provide answers to Mr. Linchuk and Mr. Carl.

ADJOURNMENT Meeting adjourned at 8:49 PM.

Respectfully submitted,

Brenda Norder, Secretary/Treasurer