



**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
LCCC CAMPUS - LISA JANE SCHELLER COMMUNITY SERVICES CENTER
AUGUST 4, 2025**

Chairman Dennis Klusaritz called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance and a moment of silence. In attendance were Supervisors Ronald J. Heintzelman and Al Geosits, Solicitor Thomas Dinkelacker, Manager Randy Cope, Director of Operations Jeff Mouer, Engineer Dave Alban, Director of Public Works Rick Holtzman, Director of Finance/Treasurer Seth O'Neill, Director of Grants, Preservation, and Trails Mike Kukitz, and Secretary/Deputy Treasurer Jess Koenig.

ANNOUNCEMENTS

1. An executive session was held Monday, August 4th at 6:00 PM to discuss Weierbach Zoning Hearing Board matter, and a legal matter involving the TCNE appeal.
2. A budget workshop meeting will be held on August 6th at 5 PM at Neffs Volunteer Fire Company located at 3755 Park Ave, Neffs.
3. Township office's will be closed from 12 PM August 7th to 12 PM August 11th to allow the administration staff to complete the move from the temporary office back to the Township building. Public Works and the Yard Waste facility will continue with regular operations.
4. Township offices will be closed Monday, September 1st in observance of the Labor Day holiday.
5. Township offices will be closed Thursday, September 11th to allow staff to attend the annual LCATO training.

APPROVAL OF PREVIOUS MINUTES

Upon motion by Dennis Klusaritz, seconded by Ronald J. Heintzelman, the minutes of the Board of Supervisors Meeting of July 7, 2025 were approved. Roll call: Dennis Klusaritz - yes; Al Geosits - yes.

TREASURER'S REPORT

Upon motion by Al Geosits, seconded by Dennis Klusaritz, the July Treasurer's report and checks # 20391 – 20504 were approved as presented. Roll call: Dennis Klusaritz - yes, Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

PRESENTATIONS:

1. John Carson – Township Building Renovation update
 - A. Rich Semmel, Clearview Rd., Coplay, asked for clarification on which side of the building was being discussed to paint.
2. Pete Nickesher, Upper Macungie Township Police – Elementary School Resource Officer
3. Dave Alban – New community yard waste site lay out

DISCUSSIONS: No discussions

PUBLIC HEARING:

Chairman Dennis Klusaritz recessed the regular meeting and turned the proceedings over to Attorney Dinkelacker in order to conduct a hearing for a Street Light Assessment Appeal.

Upon motion by Dennis Klusaritz, seconded by Al Geosits, the Board dismissed the Street Light Assessment Appeal for Kenneth D Gilbert, 5119 Church Dr., PIN #558029542344 and 5030 Egypt Rd., PIN # 558039385849 due to the resident's failure to attend both the initial and subsequent hearing attempts. Roll call: Dennis Klusaritz – yes; Al Geosits – yes; Ronald J. Heintzelman – yes. There were no public comments on this item.

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
LCCC CAMPUS - LISA JANE SCHELLER COMMUNITY SERVICES CENTER
AUGUST 4, 2025
PAGE 2**

NEW BUSINESS:

RESOLUTIONS:

RESOLUTION 08-04-25 EQUIPMENT FUND SUPPLEMENTAL APPROPRIATION

Upon motion by Dennis Klusaritz, seconded by Ronald J. Heintzelman, the Board approved Resolution 08-04-25 approving a \$45,000 supplemental appropriation in the equipment fund for the purpose of upfitting truck #18. Roll call: Dennis Klusaritz – yes, Al Geosits – yes, Ronald J. Heintzelman – yes. There were no public comments on this item.

**RESOLUTION 08-04-25A AUTHORIZE TWP MANAGER OR DESIGNEE TO SIGN
DEVELOPER IMPROVEMENT AGREEMENTS**

Upon motion by Dennis Klusaritz, seconded by Ronald J. Heintzelman, the Board approved Resolution 08-04-25A authorizing the Township Manager or his designee to sign developer improvement agreements. Roll call: Dennis Klusaritz – yes, Al Geosits – yes, Ronald J. Heintzelman – yes. There were no public comments on this item.

RESOLUTION 08-04-25B ADOPT EMERGENCY OPATIONS PLAN

Upon motion by al Geosits, seconded by Dennis Klusaritz, the Board approved Resolution 08-04-25B approving, adopting, and placing into effect the Emergency Operations Plan of North Whitehall Township. Roll call: Dennis Klusaritz – yes; Al Geosits – yes; Ronald J. Heintzelman – yes. There were no public comments on this item.

**RESOLUTION 08-04-25C AUTHORIZE TWP MANAGER TO SIGN MOU'S & AGMTS
RELATED TO EMERGENCY OPERATIONS PLAN**

Upon motion by Dennis Klusaritz, seconded by Ronald J. Heintzelman, the approved Resolution 08-04-25C authorizing the Township Manager to sign memorandum's of understanding and agreement's related to the Emergency Operations Plan upon review by the Township Solicitor. Roll call: Dennis Klusaritz – yes, Al Geosits – yes, Ronald J. Heintzelman – yes. There were no public comments on this item.

MOTIONS:

AUTHORIZATION TO UPFIT UPPER MACUNGIE SCHOOL RESOURCE OFFICER

Upon motion by Dennis Klusaritz, seconded by Al Geosits, the Board authorized the Finance Director to disperse \$14,347.90 for the upfitting of the Upper Macungie Police Officer, who will be assigned as a Resource Officer at both Ironton Elementary School and Schnecksville Elementary School. Roll call: Dennis Klusaritz – yes, Al Geosits – yes; Ronald J. Heintzelman – yes.

- Brian Horwith, , asked for clarification about reimbursement costs and if there is a possibility for the program to grow and more Resource Officers being assigned to each school.
- Rich Semmel, Clearview Rd., Coplay, inquired if South Whitehall Township has any Resource Officer's at any of their schools.

ELECTRONIC WASTE RECYCLING PROGRAM AUTHORIZATION TO EXECUTE

Upon motion by Dennis Klusaritz, seconded by Ronald J. Heintzelman, the Board authorized the Township Manager to execute a contract with EACR Inc. to begin a resident e-waste recycling program. Roll call: Dennis Klusaritz – yes; Al Geosits – yes; Ronald J. Heintzelman – yes. There were no public comments on this item.

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
LCCC CAMPUS - LISA JANE SCHELLER COMMUNITY SERVICES CENTER
AUGUST 4, 2025
PAGE 3**

AUTHORIZATION TO EXECUTE AGREEMENT OF SALE

**FARMLAND PRESERVATION
SKORINKO FARM**

Upon motion by Dennis Klusaritz, seconded by Ronald J. Heintzelman, the Board authorized the Township Manager to execute the agreement of sale and purchase of the agricultural easement located at 1727 Clearview Road, 1848 Clearview Road, 1932 Clearview Road, 1968 Clearview Road, 4951 Mulberry Street, and 4825 Peach Bottom Road for a total of 82.64 acres. The agreement requires the Township to make payment in installments of \$63,219.50 over a three-year period totaling \$189,658.50. Roll call: Dennis Klusaritz – yes, Al Geosits – yes, Ronald J. Heintzelman – yes. There were no public comments on this item.

NEW HIRE

PUBLIC WORKS CREW MEMBER

Upon motion by Dennis Klusaritz, seconded by Ronald J. Heintzelman, the Board approved the hiring of Jarrett Long as a Public Works Crew Member. Jarrett's first day is set for August 18, 2025. Roll call: Dennis Klusaritz – yes, Al Geosits – yes, Ronald J. Heintzelman – yes. There were no public comments on this item.

ANIMAL CONTROL CONTRACT

AUTHORIZATION TO EXECUTE

Upon motion by Dennis Klusaritz, seconded by Al Geosits, the Board authorized the Township Manager to execute the Animal Control agreement with Mighty Pawz Special Organization & Humane Society effective September 1, 2025 through December 31, 2025. Roll call: Dennis Klusaritz – yes; Al Geosits – yes; Ronald J. Heintzelman – yes.

- Lynne Allen, asked for clarification on the price of intake for cats.

TNR & CAT ASSISTANCE AGREEMENT

AUTHORIZATION TO EXECUTE

Upon motion by Al Geosits, seconded by Dennis Klusaritz, the Board authorized the Township Manager to execute the TNR and Cat Assistance Agreement with Aunt Helens Cats in Need effective September 1, 2025 through December 31, 2025. Roll call: Dennis Klusaritz – yes, Al Geosits – yes, Ronald J. Heintzelman – yes.

- Rich Semmel, Clearview Rd., Coplay, inquired who pays for these services, and if it's the Township paying how much money is budgeted for this expense yearly.
- Tom VanVreede, Church Dr., Coplay, inquired if a resident can contact Aunt Helen's if they are aware of a colony of cats.

AWARD OF BID

PROPANE FUEL

Upon motion by Dennis Klusaritz, seconded by Al Geosits, the Board awarded the Propane bid to E.F. Laudenslager at their low bid price of \$1.2013 per/gallon for the years 2025 – 2027. Roll call: Dennis Klusaritz, Al Geosits, Ronald J. Heintzelman.

- Margaret Wargosh, asked how many estimates a Township is required to collect for a purchase or service.

MANAGER'S REPORT

- Important Dates:
 - Night at the Drive-In – Wednesday, August 6th (Shankweiler's);
 - Board of Supervisor's Budget Workshop – Wednesday, August 6th at 5 PM (Neffs FD);
 - Planning Commission – Thursday, August 21st at 7 PM;
 - Back to School Party – Friday, August 22nd at 5 PM;
 - Planning Commission – Tuesday, August 26th at 7 PM;

NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
LCCC CAMPUS - LISA JANE SCHELLER COMMUNITY SERVICES CENTER
AUGUST 4, 2025
PAGE 4

MANAGERS REPORT CONT'D

Planning Commission/BOS Joint Worship (ZO) – Wednesday, August 27th at 7 PM;
Board of Supervisors – Monday, September 8 at 7 PM

- Township Building Renovation – Report provided verbally under “Presentations” by John Carson of the Pelorus Group.
- Summer Playground Program – The Summer Playground Program is wrapping up this week. Overall, there were 230 children enrolled in this year’s program. Ironton Elementary and Schnecksville Elementary will compete against each other at Field Day on Wednesday.
- Farmland Preservation – The Open Space Action Plan is progressing well. A rough draft of the plan will be presented to the Farmland Preservation Board at their October meeting. Should the Farmland Preservation Board provide a favorable recommendation, the Open Space Action Plan will then be forwarded to the Board of Supervisors for final approval.
- Independence Park – Other than some minor landscaping items, the pickleball courts at Independence have been completed and are open to the public. Sealcoating of the parking lots began today and occurred after Public Works repaired significant failure points in the pavement areas.
- The Township is working to apply for two (2) LSA Local grant opportunities for Public Works equipment including a new Tiger Mower and new mini-excavator. The BOS will see these grant resolutions at their September meeting.
- Horseshoe Road – The road re-construction project is scheduled to begin towards the end of the month. All NWT residents in the affected area have been advised of the long term closure and correspondence was also sent to Camp Fowler, PSD and Lowhill Township.
- 1st Annual Golf Tournament – We have 108 golfers signed up for the tournament. We have already received over \$30,000 and are trying to track down the remaining commitments. Overall, the first year looks like a great success and will significantly offset the cost of the Flock LPR Cameras.

COMMENTS FROM THE FLOOR (Non-agenda items) – No comments from the floor.

- Rich Semmel, Clearview Rd., Coplay, complimented a Public Works crew member that stopped to help with a lost dog while out on the road.
- Don Jacobs, Orefield, reminded everyone that Emergency Management is always looking for volunteers and if anyone is interested they can contact Don at ema.northwhitehall.org.

ADJOURNMENT Meeting adjourned 8:37 PM.

Respectfully submitted,

Jessica Koenig, Secretary/ Deputy Treasurer