

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS  
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING  
OCTOBER 2, 2017**

Chairman Ronald J. Heintzelman called the meeting to order at 7:30 PM followed by the Pledge of Allegiance and a moment of silence. In attendance were Supervisors Steve Pany, and Mark Hills, Attorney Lisa A. Young, Manager Jeff Bartlett and Secretary/Treasurer Brenda Norder.

**APPROVAL OF PREVIOUS MINUTES**

Upon motion by Mark Hills, seconded by Steve Pany, the minutes of the Board of Supervisors Meetings of September 11, 2017 were approved. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. No public comments on this item.

**ANNOUNCEMENTS**

1. The Township Offices will be closed Monday, October 9<sup>th</sup> for the Columbus Day Holiday.
2. The Board will hold a Special Budget Meeting Monday, October 16<sup>th</sup>, 2017 at 7:30 PM.
3. Township trick or treat night will be held on Friday, October 27<sup>th</sup> from 6-8 PM, no rain date.

**TREASURER'S REPORT**

Upon motion by Mark Hills, seconded by Steve Pany, the September Treasurer's report was approved as presented and the Treasurer was authorized to disburse checks # 12428-12515. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. No public comments on this item.

**OLD BUSINESS:** No old business.

**NEW BUSINESS:**

**MARY ANN'S PLAZA            DEVELOPER'S AGREEMENT**

Atty. Young stated the draft agreement has been sent to the attorney for Mary Ann's Plaza for his review. Upon motion by Steve Pany, seconded by Mark Hills, the Board authorized the Chairman to sign the agreement on the condition of Atty. Young's approval of the document and receipt of a Letter of Credit and proof of insurance. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. No public comments on this item.

**PARKLAND HOLLOW MINOR RESUBDIVISION LOT 15    EXTENSION OF TIME**

Upon motion by Steve Pany, seconded by Mark Hills, the Board accepted an extension of time, until January 10, 2018, in order for the Board to review the Plan of Parkland Hollow Lot 15 Minor Resubdivision. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes.

- Rich Semmel, Clearview Rd., Coplay, asked the Board to call the developer and have him cut their field and also inquired how long will these extensions continue.

**EMERGENCY SERVICES LONG TERM FUND GRANT            NOVA**

Kristie Wilk, Director of Administration for NOVA, appeared before the Board regarding the proposed purchase of a new ambulance to replace 67-93. They are requesting an allocation of \$50,000.00 from the Emergency Services Long Term Fund in accordance with Township Resolution 05-02-01. They have received a letter of support, for the Township funding, from the North Whitehall

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*Nova continued . . .*

Emergencies Services Organization, dated September 14, 2017. The proposed purchase price will be \$136,749.00, Station 67 will contribute \$18,374.50, and the Ambulance Corp anticipates a PEMA loan from the state for \$68,374.50.

Upon motion by Steve Pany, seconded by Ronald J. Heintzelman, the Board approved the allocation of \$50,000.00 towards the ambulance and authorized draws as requested or needed. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. No public comments on this item.

**APPLICATION TO JOIN NORTH WHITEHALL TOWNSHIP AGRICULTURAL SECURITY AREA**

The Secretary received the following proposal for addition to the North Whitehall Township Agricultural Security Area:

Curtis and Janet Hoffman	Land along Scheidys Rd.	88.597 acres
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**PENSION REQUIREMENT ESTIMATE FOR 2018**

Treasurer Brenda Norder presented an estimate of the minimum municipal obligation for the North Whitehall Township Retirement Plan for the year 2018 to be \$48,952.69. Income from State Pension Aid is projected to be \$74,513.23. A total estimate of \$123,465.92 is projected in pension expenses for budgetary figures.

**AUTHORIZE ADVERTISEMENT FOR APPOINTMENT OF CPA FIRM**

Upon motion by Mark Hills, seconded by Steve Pany, the Board authorized the Secretary to advertise a notice that the North Whitehall Township Board of Supervisors intends to appoint a certified accounting firm to conduct the North Whitehall Township Fiscal Year 2017 Audit. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. No public comments on this item.

**RELEASE OF ESCROWS FOR LEGAL & ENGINEERING**

**HOPPES**

After consultation with the Solicitor and the General Planning Engineer, the Planning Secretary requested the following escrow for legal and engineering be returned:

Hoppes Family Trust	\$ 6,003.75
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Upon motion by Steve Pany, seconded by Ronald J. Heintzelman, the Board authorized the Treasurer to return the escrow balance. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. No public comments on this item.

**COMMUNITY FIRE COMPANY NO. 1      UPDATE**

Ron Stahley, fire chief of the Schnecksville Fire Company, presented an update of the reconstruction plans for the company's structures that were destroyed by straight-line winds. He thanked the township for expediting any necessary reviews and permits.

**MANAGER'S REPORT**

Mr. Bartlett reported on the following items:

- The preliminary 2018 budget will be discussed on October 16. At this time there is no anticipated tax increase.

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*Manager's report continued . . . .*

- Leaf collection starts October 16<sup>th</sup> till November 27<sup>th</sup>. This is for leaves only, no branches or grass.
- Line painting has started and crack sealing will be completed shortly.
- Work is ongoing for preliminary drafts for a bamboo ordinance and a parking regulation ordinance.
- Mr. Bartlett is waiting on input from the emergency services' chiefs to develop guidelines, for participation in the tax relief program, for active volunteer fire company and medical services members.

**SOLICITOR'S REPORT**

Atty. Young presented a resolution to the Board to amend the plan notes of the Pierce Family Subdivision for 5693 and 5665 Kernsville Road. The owners will record an easement for shared driveway maintenance.

**RESOLUTION 10-02-17**

Upon motion by Steve Pany, seconded by Mark Hills, Resolution 10-02-17 was adopted. Resolution 10-02-17 waived Plan note 1 requiring the owners to construct a larger driveway and Plan note 3 regarding the driveway easement responsibility. Roll call: Mark Hills - yes; Ronald J. Heintzleman - yes; Steve Pany – yes

Atty. Young also noted that work is ongoing on the ordinance for regulating burning in the township.

**COMMENTS FROM THE FLOOR (Non-agenda items):**

- Nick Felegy, Tri Clover Rd., Orefield, asked about the re-zoning issue near his property and how will this affect his prior complaints.
- Dan Linchuk, Shady Lane, Orefield, discussed the township's recent project on Robert's Road and questioned how that runoff problem was different from his. He stated he wants the township to remediate the water runoff from Woodlea Road and Daisy Avenue.
- Charles Hoover, Shady Lane, Orefield, stated that Mr. Moyer had changed the flow of water 40 years ago when he built his home and he feels the Board should have an obligation to fix the problem since the township permitted the construction.
- Jeanene Bauer, Jordan Rd., Orefield, reminded the audience that there is an election next month.
- Kristie Wilk, Director of Administration for NOVA, inquired if the tax relief issue included medical service volunteers.
- Jeanene Bauer, Jordan Rd., Orefield, asked if there will public hearing on the re-zoning request for Kernsville Road.
- Joanne Guth, Lock Ln., Slatington, commented that there are other organizations that do good works similar to fire companies' auxiliaries and do not get a tax break, so she feels it should only be limited to fire fighters.
- George Borman, Manor Rd., Schnecksville, asked for clarification of the grass/weed cutting ordinance and complained about the neglected condition of a neighbor's property.

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**ADJOURNMENT** Meeting adjourned at 8:43 PM.

Respectfully submitted,

Brenda Norder, Secretary/Treasurer