



**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
LEHIGH CARBON COMMUNITY COLLEGE
MARCH 3, 2025**

Chairman Dennis Klusaritz called the meeting to order at 7:00 PM followed by the Pledge of Allegiance and a moment of silence. In attendance, were Supervisor Al Geosits, Supervisor Ronald J. Heintzelman, Township Manager Randy Cope, Township Solicitor Tom Dinkelacker, Engineer Steve Gitch, Director of Operations Jeff Mouer, Director of Grants, Preservation, and Trails Mike Kukitz, Director of Finance Seth O'Neill, Director of Public Works Rick Holtzman, and Secretary/Deputy Treasurer Jessica Koenig.

This meeting is being recorded. Upon approval of the minutes by the Board of Supervisors the electronic recording file will be destroyed.

APPROVAL OF PREVIOUS MINUTES

Upon motion by Al Geosits, seconded by Ronald J. Heintzelman, the minutes of the February 3, 2025 Board of Supervisors Reorganization Meeting were approved. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

ANNOUNCEMENTS

1. An executive session was held at 6:15 pm prior to the regular meeting to discuss zoning matters and potential litigation matters regarding a land development plan that was submitted in May.
2. A joint Board of Supervisors/ Planning Commission meeting will be held at 6:00 pm on March 12, 2025 at LCCC in the Lisa Jane Scheller Community Services building to discuss the draft Zoning Ordinance.

TREASURER'S REPORT

Upon motion by Al Geosits, seconded by Dennis Klusaritz, the February treasurer's report and checks # 19975 - 20076 were approved as presented. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Dennis Klusaritz - yes. There were no public comments on this item.

DISCUSSIONS: No Discussions

PRESENTATIONS:

- John Carson – Township Building Renovation Update
 - A. Rich Semmel, Clearview Rd., Coplay, asked if there were any issues with the old heating system in the Public Works garage and if so what those problems are.
- HRG – Bridge and Asset Management Plan
 - A. Tom VanVreede, Church Dr., Coplay, inquired if any bridges that were considered to be in the rehab category could move to the replacement category within the 10 year span of the proposed plan.
 - B. Jim Steward, Park Ave, Neffs, inquired if any of the worst rated bridges could become weight restricted in the near future.
- Lt. Troutman (PSP) Flock License Plate Readers
 - A. Rich Semmel, Clearview Rd., Coplay, asked Lt. Troutman if any of the graffiti on the Township bridges was connected to gang activity.
 - B. Gene Wolfgang, Fay Dr., Orefield asked if the Flock system tracks vehicles by license plate.

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- C. Lynne Allen, Donna Dr., Coplay, asked what the residents can do to help promote purchasing the Flock system for the Township.
- D. Brian Horwith, Springfield Dr., Coplay, asked what PSP's affiliation with Flock is and if the information collected by the system gets sent to neighboring municipalities.

OLD BUSINESS: No Old Business

RESOLUTIONS:

RESOLUTION 03-03-25

RIDINGS AT PARKLAND II FINAL

Upon motion by Ronald J. Heintzelman, seconded by Dennis Klusaritz, the Board approved Resolution 03-03-25, conditionally approving the Ridings at Parkland II Final plan.. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes.

- Dave Wilson, Project Engineer, verified that the Final Plans submitted to the Board of Supervisors will contain items 1-5 of AUSI comments letter dated January 25, 2025.

RESOLUTION 03-03-25A

MODIFICATION OF AG SECURITY AREA

Upon motion by Ronald J. Heintzelman, seconded by Dennis Klusaritz, the Board approved Resolution 03-03-25A. Resolution 03-03-25A approves the following member shall be added to the Agricultural Security Area created by Ordinance 1990-1, 1993-2, and Ordinance 1996-2

Kenneth P & Heather J Skorinko	4951 Mulberry St.	10.1123 acres +/-
	1512 Clearview Rd.	11.67 acres +/-
	2031 Clearview Rd.	<u>3.158 acres</u> +/-
		25.3623 acres +/-

Roll call: Dennis Klusaritz - yes, Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

RESOLUTION 03-03-25B

MODIFICATION OF AG SECURITY AREA

Upon motion by Al Geosits, seconded by Dennis Klusaritz, the Board approved Resolution 03-03-25B. Resolution 03-03-25B approves the following member shall be added to the Agricultural Security Area created by Ordinance 1990-1, 1993-2, and Ordinance 1996-2

Rosita & Carl Johnson	4760 Robin St.	11.6562 acres +/-
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Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

RESOLUTION 03-03-25C

MODIFICATION OF AG SECURITY AREA

Upon motion by Dennis Klusaritz, seconded by Ronald J. Heintzelman, the Board approved Resolution 03-03-25C. Resolution 03-03-25C approves the following member shall be added to the Agricultural Security Area created by Ordinance 1990-1, 1993-2, and Ordinance 1996-2

Robert A. & Diane Schmidt	2831 Woodbine St.	2.424 acres +/-
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Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

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RESOLUTION 03-03-25D

MODIFICATION OF AG SECURITY AREA

Upon motion by Al Geosits, seconded by Ronald J. Heintzelman, the Board approved Resolution 03-03-25D. Resolution 03-03-25D approves the following member shall be added to the Agricultural Security Area created by Ordinance 1990-1, 1993-2, and Ordinance 1996-2.

Kenneth P. & Heather J. Skorinko 5439 Roosevelt St. 17.969 acres +/-

Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

RESOLUTION 03-03-25E

MODIFICATION OF AG SECURITY AREA

Upon motion by Dennis Klusaritz, seconded by Al Geosits, the Board approved Resolution 03-03-25E. Resolution 03-03-25E approves the following member shall be added to the Agricultural Security Area created by Ordinance 1990-1, 1993-2, and Ordinance 1996-2

Rosita & Carl Johnson PIN No. 558044465300 1.8 acres +/-

Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

RESOLUTION 03-03-25F

FEE SCHEDULE AMENDMENT

Upon motion by Al Geosits, seconded by Dennis Klusaritz, the Board approved Resolution 03-03-25F adopting and amending the revision of the Township fee schedule initially adopted by Resolution 01-06-25. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

RESOLUTION 03-03-25G

RECREATION FUND BUDGET APPROPRIATION

Upon motion by Al Geosits, seconded by Dennis Klusaritz, the Board approved Resolution 03-03-25G authorizing an appropriation of \$70,000 from the unrestricted fund balance of the Recreation Fund for the construction of pickle ball courts. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

RESOLUTION 03-03-25H

AUTHORIZATION TO APPLY & EXECUTE DCNR GRANT

Upon motion by Dennis Klusaritz, seconded by Al Geosits, the Board approved Resolution 03-03-25H authorizing the Township to apply for a 2025 DCNR Grant as well as authorizing the Township Manager to execute grant documents for the Ironton Rail Trail & Municipal Park Development Grant. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

MOTIONS:

DCNR GRANT

AUTHORIZATION TO EXECUTE MATCH COMMITMENT LETTER

Upon motion by Dennis Klusaritz, seconded by Al Geosits, the Board authorized Township Manager Randy Cope to execute the Match Commitment Letter for the 2025 Ironton Rail Trail & Municipal Park Development Grant application. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

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TIMBERIDGE LUXURY APARTMENTS

SECURITY RELEASE #5

Upon motion by Dennis Klusaritz, seconded by Al Geosits, the Board accepted the written recommendation of the General Planning Engineer Steve Gitch, dated February 24, 2025, and authorized reduction of \$26,046.10 from the Timberidge Luxury Apartments letter of credit. Leaving a balance of \$187,646.08. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

ASSISTANT ZONING OFFICER

APPOINTMENT

Upon motion by Dennis Klusaritz, seconded by Ronald J. Heintzelman, Kevin Murphy was appointed as Assistant Zoning Officer for the remainder of the 2025 year. Roll call: Dennis Klusaritz - yes; Al Geosits - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

MANAGER'S REPORT

- Important Dates
Joint BOS/PC Zoning Ordinance Review – Wednesday, March 12 at 6 PM;
Zoning Hearing Board – Wednesday, March 19 at 7:00 PM;
Recreation Board – Monday, March 24 at 6:00 PM;
Planning Commission – Tuesday, March 25 at 7:00 PM;
Board of Supervisors – Monday, April 7 at 7:00 PM;
- Township Building Renovation – Report provided verbally under “Presentations” by John Carson of the Pelorous Group
- Asset Management Plan (Bridges and Culverts) – Report provided verbally under “Presentations” by HRG.
- Tannery Road Swale – All easements have been secured for the project. Project will be going out to bid in the next few weeks.
- Horseshoe Road Slope Failure – Bid specs are being finalized and will be released on March 13. Bids will be due on April 3rd with an anticipated award at the April 7 BOS meeting.
- IRT Portland Street Trailhead – In coordination with the IRT Commission, staff will be applying for a LV Greenways grant to support a beautification of the parking area at Portland Street. Improvements will include trees, plantings, mulch and new timber guiderail to properly protect trail users from the parking lot.
- 2025 Spring/Summer Newsletter – Staff is finalizing the newsletter with the designer and plans to have newsletters hit mailboxes by April 1.
- Summer Playground Program – Today was the first day for camp registration and we hit a bit of a snag. The system crashed for our credit card processing company, Paymentus, which created a lot of headaches for people trying to register and our staff. We received a few hundred phone calls this morning and our staff did a great job pivoting, working together, and finding solutions on how to properly hold spaces for kids.
- Agenda and Meeting Management System – Staff is researching agenda management software to help better prepare for our public meetings. This software will greatly reduce staff time and provide better communication with our Board and Commission members for things like agenda, minutes, and all supporting documentation. The software would also create a more organized platform for public viewing on our website.

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COMMENTS FROM THE FLOOR (Non-agenda items):

- Supervisor Dennis Klusaritz announced that the Ironton Rail Trail Committee is in need of volunteers/committee members. He urged the residents in attendance to ask anyone they know if they are interested in volunteering.
- Heather Skorinko, Clearview Rd., Coplay, asked for a brief synopsis on the process of appointing legal council for the Zoning Hearing Board.
- Donna Kumernitsky, Mauch Chunk Rd., Coplay, asked if a current elected tax collector could hold another elected position at the Township while still performing duties as the tax collector.
- Lynne Allen, , Inquired as to why Township staff alluded to the purchase of the Flock System being funded by a fundraiser. She also inquired if there were any volunteers needed for the kids fishing contest that is coming up.
- Rich Semmel, Clearview Rd., Coplay, inquired if anyone had seen the new development lighting on Maple Street and commented that it is quite bright.

ADJOURNMENT Meeting adjourned at 8:59 PM.

Respectfully submitted,

Jessica Koenig, Secretary/Deputy Treasurer