

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS  
MUNICIPAL BUILDING  
DECEMBER 20, 2011**

Chairman Ronald E. Stahley called the meeting to order at 7:30 PM followed by the Pledge of Allegiance to the flag and roll call. In attendance were Supervisors Jerry Joseph, Ronald J. Heintzelman, Attorney Lisa Young, and Acting Secretary/Treasurer Barbara Schwartz.

**APPROVAL OF PREVIOUS MINUTES**

Upon motion by Jerry Joseph, seconded by Ronald J. Heintzelman, the minutes of the following meetings were approved as presented: 1. December 6, 2011, Board of Supervisors Meeting, 2. December 7<sup>th</sup> continued Public Hearing. Roll call: Jerry Joseph – yes; Ronald E. Stahley - yes ; Ronald J. Heintzelman - yes.

**ANNOUNCEMENTS**

1. The proposed budget for 2012 is available for public inspection during regular business hours. Adoption of the budget is scheduled to be on December 29<sup>th</sup>, 2011.
2. Township offices will be closed Friday December 23<sup>rd</sup> & Monday December 26<sup>th</sup> for the Christmas Holiday and January 2<sup>nd</sup>, 2012 for New Years Day.
3. The close out meeting for 2011 will be held on December 29<sup>th</sup>, 2011 at 6:30 PM.
4. The Township Supervisors' Organization Meeting is scheduled for Tuesday, January 3<sup>rd</sup>, 2012 at 7:30 PM.
5. The Township Auditors' Organization Meeting is scheduled for January 4<sup>th</sup>, 2012, at 6 PM.
6. The Board held an Executive Session on December 19, 2011 to discuss personnel matters.
7. The PA 309 Bridge over a tributary to Mill Creek in North Whitehall Township and the PA 309 Bridge over Jordan Creek in Heidelberg Township are now open for two-way traffic.
8. DCNR announced that the Ironton Rail Trail Phase II has cleared the federal agency. 80% of the project will be funded by the Federal Government.
9. After three attempts, DCNR has favored North Whitehall Township with a grant in the amount of \$ 55,200.00 for the rehabilitation of the playground equipment at the Municipal Campus.
10. The organic recycling center at the municipal complex will be closed Saturday, December 24<sup>th</sup> and reopen on Tuesday, December 27<sup>th</sup>.

**COMMENTS FROM THE AUDIENCE:**

Ray Deutsch and several members of the Ironton Rail Trail Commission presented a beautiful plaque to Ron Stahley for his dedication, hard work, untiring efforts and for spearheading the obtaining of grants for the Ironton Rail Trail. He is a true prime supporter of the IRT.

Ronald Roth, Schnecksville commented on the 309-bridge project, the using of a personal computer utilizing township electricity, he also suggested it is time for everyone to work together. He also wanted to know what is the cost to the Township for the public hearings held in regard to Wall Mart and the Quarter Midget Racing Club?

Mark Hills, Laurys, donated \$ 1.00 towards the cost of electricity, therefore, anybody can use a computer on township property.

**TREASURER'S REPORT**

The Treasurer's Report will be given at the next meeting.

**OLD BUSINESS:** No old business

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**NEW BUSINESS:**

**RESOLUTION 12-20-11 SHARED USE PATH CROSSING AGREEMENT TREXLER PRESERVE**

Upon motion by Ronald J. Heintzelman, seconded by Jerry Joseph, Resolution 12-20-11 was adopted. Resolution 12-20-11 authorized the Chairman to sign the Shared Use Path Crossing Agreement with the Trexler Nature Preserve. The Shared Use Path Crossing Agreement provides for maintaining or constructing a Shared Use Path or Shared Use Paths for public use and enjoyment that will cross a township designated roadway and /or roadways. Roll call: Jerry Joseph - yes; Ronald E. Stahley – yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**RESOLUTION 12-20-11A TOWNSHIP MANAGER JOB DESCRIPTION, DUTIES & RESPONSIBILITIES**

Upon motion by Jerry Joseph, seconded by Ronald J. Heintzelman, Resolution 12-20-11A was adopted. Resolution 12-20-11A sets forth the job description and the duties and responsibilities to be carried out by a township manager under the governance of the Township's Board of Supervisors. The Township Manager is the Chief Operating Officer and Chief Administrative Officer of the Township and as such is responsible for the direction, administration, and coordination of all Township operations. Roll call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**LEHIGH COUNTY ASSESSMENT OFFICE REQUEST TO REFUND TAXES**

Upon motion by Ronald J. Heintzelman, seconded by Jerry Joseph, the Board approved the request from the Lehigh County Assessment Office and authorized the Treasurer to refund Township taxes based on a revised assessment, on the following property:

2260 Quarry Street                      2011    \$8.68 total

Roll call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**AUTHORIZATION TO SIGN ANIMAL CONTROL DOCUMENT**

Upon motion by Ronald J. Heintzelman, seconded by Ronald E. Stahley, the Board tabled the documents relating to The Sanctuary at Haafsville pending further review by the Solicitor. Roll call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**RESOLUTION 12-20-11B LOT 6 SPRING KNOLL ESTATES SEWAGE PLANNING MODULE**

Upon motion by Ronald J. Heintzelman, seconded by Jerry Joseph, Resolution 12-20-11B was adopted. Resolution 12-20-11B approved a Sewage Plan for New Development as it pertained to the plan of Lot 6 of the Spring Knoll Estates subdivision and authorized the Secretary to sign the Planning Module. Roll call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**COMMUNICATIONS**

PSATS Educational Information

DCED forms & audits

Thank you from Laurys Station Keen Agers

**ADJOURNMENT**      Meeting adjourned at 8:15 PM.

Respectfully submitted

Barbara Schwartz, Acting Secretary