

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS  
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING  
JULY 10, 2017**

Chairman Ronald J. Heintzelman called the meeting to order at 7:30 PM followed by the Pledge of Allegiance to the flag and a moment of silence. In attendance were Supervisors Steve Pany, and Mark Hills, Attorney Lisa A. Young, Manager Jeff Bartlett and Secretary/Treasurer Brenda Norder.

**APPROVAL OF PREVIOUS MINUTES**

Upon motion by Mark Hills, seconded by Steve Pany, the minutes of the Board of Supervisors Meeting of June 5, 2017 were approved. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. No public comments on this item.

**ANNOUNCEMENTS**

1. In order for the township staff to attend the Annual Summer Convention of the Lehigh County Association of Township Officials on August 11<sup>th</sup>, Township offices will be closed.
2. Boy Scout Nickolus Schmidt, from Troop 57, attended the meeting as a requirement towards earning the Communication merit badge.

**TREASURER'S REPORT**

Upon motion by Steve Pany, seconded by Mark Hills, the June Treasurer's report and checks #12138-12227 were approved as presented. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. No public comments on this item.

**OLD BUSINESS:** No old business.

**NEW BUSINESS:**

**MS4 PUBLIC EDUCATION PRESENTATION**

Township Engineer Bernard Telatovich and Lafayette University Intern Calvin Schneck gave an educational presentation on the requirements of the MS4 program as required by the State under the NPDES program. A DEP general permit is needed for use by MS4s, requiring the implementation of a stormwater management program for minimizing the impacts from runoff. Mr. Telatovich described how the implementation of stormwater management efforts occurs at the community level. He encouraged the cooperation of the township, the residents and development of other programs to keep the locality's runoff under control. Mr. Schneck explained his project of mapping the township to indicate the areas of most need for stormwater controls. Mr. Telatovich outlined the 6 minimum control measures the township is required to incorporate into their stormwater management programs: Public education and outreach; Public involvement and participation; Illicit discharge detection and elimination; Construction site runoff control; Post-construction stormwater management in new and re-development activities; and Pollution prevention and good housekeeping operations. Public comment followed.

- Mike Basta, Crestwood Drive, Schnecksville, asked how the effluents going through a sewer plant impact this program.
- Gene Wolfgang, Faye Drive, Orefield, inquired if stormwater runoff from farm land was looked at differently by the different amounts of rainfall or different types of storm that occur.
- Jessica Cardamuro, Rockdale Road, Slatington, informed the Board about her experiences with stormwater runoff from the farmland behind her property and how it impacts her and her neighbors.

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*MS4 PUBLIC EDUCATION continued:*

- John Coppola, Skyline Drive, Schnecksville, asked about the difference between standard runoff and pollution.
- Mike Basta, Crestwood Drive, Schnecksville, inquired if there is an exception made for winter salt used on State roads.

**EMERGENCY SERVICES LONG TERM FUND GRANT                      SCHNECKSVILLE FIRE CO.**

Ron Stahley, fire chief of the Schnecksville Fire Company, made a presentation to the Board regarding the proposed purchase of a new rescue-engine fire truck. They are requesting an allocation of \$270,000.00 from the Emergency Services Long Term Fund in accordance with Township Resolution 05-02-01. They have received a letter of support, for the Township funding, from the North Whitehall Emergencies Services Organization, dated November 2, 2016. The proposed purchase price will be \$650,000.00, Station 22 will contribute \$180,000.00, and the Fire Company anticipates a PEMA loan from the state for \$200,000.00. He also gave an update of the recent roof collapse at the social hall.

Upon motion by Steve Pany, seconded by Mark Hills, the Board reaffirmed the allocation of \$270,000.00 towards the truck and authorized draws as requested or needed. Roll call: Mark Hills - yes; Ronald J. Heintzelman - abstained; Steve Pany - yes. Supervisor Heintzelman is a lifetime member of the fire company.

- John Coppola, Skyline Drive, Schnecksville, asked if there was an on-going problem with the roof before the collapse.

**PARKLAND HOLLOW MINOR RESUBDIVISION    EXTENSION OF TIME**

Upon motion by Steve Pany, seconded by Ronald J. Heintzelman, the Board accepted an extension of time, until October 10, 2017, in order for the Board to review the Plan of Parkland Hollow Minor Re-subdivision. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. No public comments on this item.

**APPLE BLOSSOM CIRCLE SUBDIVISION                      EXTENSION OF TIME**

Upon motion by Steve Pany, seconded by Mark Hills, the Board accepted an extension of time, until January 31, 2018, in order for the Board to review the Subdivision Plan of Apple Blossom Circle and so that the Developer can resolve outstanding issues with several outside agencies. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. No public comments on this item.

**WAIVER OF FEES REQUEST**

A written request dated June 20<sup>th</sup>, 2017 was received from the Anoopam Mission asking the Board to consider waiving the fees associated with obtaining permits for tents that will be used at 4 different events during the year. Upon motion by Steve Pany, seconded by Mark Hills, the Board denied the request. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. No public comments on this item.

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**RESOLUTION 07-10-17      DISPOSITION OF OBSOLETE RECORDS**

Secretary Brenda Norder gave a brief explanation of the disposition procedure. Atty. Young asked that the bank statements for the State Liquid Fuels Funds, from 1994-2009, be removed from the list and continue to be maintained by the township due to possible legal issues. The resolution will be amended to reflect this change.

Upon motion by Steve Pany, seconded by Mark Hills, Resolution 07-10-17 was adopted, noting the change. Resolution 07-10-17 authorized the Secretary to dispose of or destroy obsolete records, listed in the resolution, as per the procedures for the destruction of Municipal Records outlined in the Municipal Records Manual of 2008. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes.

- Gene Wolfgang, Faye Drive, Orefield, inquired how the records are destroyed.

**MANAGER'S REPORT**

- Mr. Bartlett reported that the township is still considering its' options for Sr. Day activities given the recent building collapse at the fire company.
- He also noted that camp attendee numbers are down again this year.
- He reported on road paving projects and reminded drivers to be considerate of road workers.

**SOLICITOR'S REPORT-** no report

**COMMENTS FROM THE FLOOR (Non-agenda items):**

- John and Joann Coppola, Skyline Drive, Schnecksville, commented that the roads in the township are kept in excellent condition compared to neighboring townships.
- Dick Getz, Mauch Chunk Rd., Coplay, inquired when someone would stop residents, from other townships, from bringing their yard waste to our recycling facility.
- Jessica Cardamuro, Rockdale Road, Slatington, provided the Board with additional examples of how the runoff behind her house is impacting the property of the residents on her street. Particularly flooding basements and damaging sewerage beds.

**ADJOURNMENT**      Meeting adjourned at 8:40 PM.

Respectfully submitted,

Brenda Norder, Secretary/Treasurer