

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
MUNICIPAL BUILDING
DECEMBER 6, 2011**

Chairman Ronald E. Stahley called the meeting to order at 7:30 PM followed by the Pledge of Allegiance to the flag and roll call. In attendance were Supervisors Jerry Joseph, Ronald J. Heintzelman, Attorney Lisa Young, and Secretary/Treasurer Brenda Norder.

APPROVAL OF PREVIOUS MINUTES

Upon motion by Ronald J. Heintzelman, seconded by Jerry Joseph, the minutes of the following meetings were approved as presented: 1. November 15, 2011, Board of Supervisors Meeting. Roll call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes.

ANNOUNCEMENTS

1. The proposed budget for 2012 is available for public inspection during regular business hours. Adoption of the budget is scheduled to be on December 29th, 2011.
2. Township offices will be closed Friday December 23rd & Monday December 26th for the Christmas Holiday and January 2nd, 2012 for New Years Day.
3. The close out meeting for 2011 will be held on December 29th, 2011 at 6:30 PM.
4. The Township Supervisors' Organization Meeting is scheduled for Tuesday, January 3rd, 2012 at 7:30 PM.
5. The Township Auditors' Organization Meeting is scheduled for January 4th, 2012, at 6 PM.
6. The Board held Executive sessions on November 21st and 29th to discuss matters personnel and Real Estate.
7. Supervisor Heintzelman encouraged residents donate items for holiday packages being sent to soldiers stationed overseas. Residents can drop off items at the township building during regular business hours. Deadline is December 12th.
8. Supervisor Stahley announced that the soil remediation project is almost finished.

EMERGENCY SERVICES PRESENTATION

Jim Steward, Don Jacobs, and Eric Minnich, officers of the North Whitehall Township Emergency Services Organization, appeared before the Board to recognize retiring firefighter Val Strock's 25 years of service to the community. Chief Steward presented Mr. Strock with a Presidential Volunteer Service pin, a Presidential Call to Service Award plaque and a congratulatory letter from President Obama. Mr. Strock was a member of the Tri Clover Fire Company for 25 years and most recently served as Assistant Chief.

COMMENTS FROM THE AUDIENCE:

- Mark Hills, Laurys Station, commented that he is against the proposed Ordinance 2011-3 regarding certificates of occupancy for existing homes. He also commented on health care benefits and employee reimbursements.
- Eric Neubauer, Coplay, also commented on proposed ordinance 2011-3 and stated he did not feel it was necessary.
- Charles Braymer, Orefield, inquired about the budgeted 2.5 million dollar PIB loan that is being sought for the NW1 Fund.

TREASURER'S REPORT

Upon motion by Ronald J. Heintzelman, seconded by Jerry Joseph, the November Treasurer's report was approved as presented and the Treasurer was authorized to disburse checks # 5585-5634. Roll call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

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OLD BUSINESS:

YORGEY SUPPLY

RECREATION FEE

WAIVER REQUEST

In a letter dated October 13, 2011, Richard Burke, representing Yorgey Supply requested the following waiver to his conditional approval of October 4, 2011:

The Developer shall contribute \$ 10,966.00 to the Recreation Fund.

Upon motion by Jerry Joseph, seconded by Ronald J. Heintzelman, the Board reduced the required recreation contribution to \$6,091.00, which is the difference of the sq. footage and impervious surface between the old building and the new building. The Developer has agreed to the recreation fee as stated and amendment to his previous conditional plan approval. Roll call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes.

- Chuck Braymer, Orefield, inquired if Mr. Burke was informed of the 30-day window for appeal of his approval.

TIMM & NANCY STOUDT

EXTENSION OF TIME

Upon motion by Ronald J. Heintzelman, seconded by Jerry Joseph, the Board accepted a 90-day extension of time, until March 5, 2012, in order for the Board to review the Minor Subdivision Plan of Timm & Nancy Stoudt. Roll call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

NEW BUSINESS:

**PUBLIC HEARING COMMUNITY FIRE COMPANY #1 CLUB & CATERING LICENSE TRANSFER
ORDINANCE 2011-8**

Supervisor Stahley recessed the regular meeting in order to conduct a Public Hearing to hear comments on the proposed Ordinance 2011-8. Ordinance 2011-8 represents the request of Community Fire Co. No. 1 to transfer a club & catering license for its' banquet hall, pursuant to its authority under Act 141 of 2000 as it amends the Liquor Code of Pennsylvania.

Due to the failure of the stenographer to be present, as confirmed, Supervisor Joseph moved to continue the Hearing to November 7, 2011 at 7:30 PM, with or without a stenographer, seconded by Supervisor Stahley. It was suggested to have a backup recording system in place in the event a stenographer could not be engaged for November 7th. Roll call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - abstained.

- Len Nuss, Coplay, suggested calling other firms to contract a stenographer.
- Atty. Steve Strack stated the fire company wished to proceed without the stenographer and would seek the approval in the form of a resolution instead of an ordinance.
- Ronald Roth, Schnecksville, was of the opinion the hearing should take place as advertised.

PPL NW1 PAYMENT AGREEMENT

Upon motion by Jerry Joseph, seconded by Ronald J. Heintzelman, the Board authorized the Chairman to sign the agreement between PPL Electric Utilities Corporation and North Whitehall Township , relating to the reimbursement by the Township to PPL for the balance of certain costs and expenses related to the NW1/309 project. The Township will be paying PPL Electric the total sum of \$160,483.86 in 24 monthly payments of \$6,686.83, starting in January, 2012.

Roll call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

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RESOLUTION 12-06-11 GENERAL FUND BUDGET REVISION

Upon motion by Ronald J. Heintzelman, seconded by Jerry Joseph, Resolution 12-06-11 was adopted. Resolution 12-06-11 approved a revision to the 2011 budget to reallocate \$24,000.00 of funds from the General Fund account 453.5800 (IRT) to the following accounts:

\$ 8,000.00 to 452.5600 Laurys Fire House Park

11,000.00 to 452.5500 Independence Park

5,000.00 to 452.6200 Kolapechka Park

and, to reallocate \$4,500.00 from the General Fund account 452.6300 (Neffs Pool) and \$9,500.00 from account 452.4000 (Recreation Eqpt.) to the following account:

437.1000 Vehicle Maintenance for a total of \$14,000.00.

Roll call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes.

- Timm Stoudt, Schnecksville, asked who owned the Laurys Station ball field.

LEHIGH COUNTY ASSESSMENT OFFICE REQUEST TO REFUND TAXES

Upon motion by Jerry Joseph, seconded by Ronald J. Heintzelman, the Board approved the request from the Lehigh County Assessment Office and authorized the Treasurer to refund Township taxes based on a revised assessment, on the following property:

4136 Hill Street 2011 \$5.44 total

Roll call: Jerry Joseph - ; Ronald E. Stahley - ; Ronald J. Heintzelman - . There were no public comments on this item.

AUTHORIZE ADVERTISEMENT FOR FUEL BIDS

Upon motion by Ronald J. Heintzelman, seconded by Ronald E. Stahley, the Board authorized the Secretary to advertise for diesel fuel and gasoline fuel bids. Roll call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

AUTHORIZE ADVERTISEMENT FOR APPOINTMENT OF CPA FIRM

Upon motion by Ronald J. Heintzelman, seconded by Jerry Joseph, the Board authorized the Secretary to advertise a notice that the North Whitehall Township Board of Supervisors intends to appoint the accounting firm of Buckno Lisicky & Co. to conduct the North Whitehall Township Fiscal Year 2011 Audit. Roll call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

COMMUNICATIONS

PSATS News Bulletin

PSATS Training brochure

KMIT Performance Review

ADJOURNMENT Meeting adjourned at 9:36 PM.

Respectfully submitted,

Brenda Norder, Secretary/Treasurer