

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS  
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING  
NOVEMBER 5, 2012**

Chairman Ronald J. Heintzelman called the meeting to order at 7:30 PM followed by the Pledge of Allegiance to the flag and roll call. In attendance were Supervisors Steve Pany, Mark Hills, Manager Jeff Bartlett, Attorney Lisa Young and Secretary/Treasurer Brenda Norder.

**APPROVAL OF PREVIOUS MINUTES**

Upon motion by Steve Pany, seconded by Mark Hills, the minutes of the following meeting were approved with the following correction:

1. The October 1, 2012 Regular Board Meeting - \$8,169.08 of the Yorgey Supply Land Development escrow was released to the Developer and \$5000.00 was retained in the account to cover anticipated legal and engineering costs; and
2. The October 17, 2012 Bid Opening Minutes; and
3. The October 29, 2012 Emergency Meeting Minutes

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

**ANNOUNCEMENTS**

1. The Township Offices will be closed Thursday and Friday November 22<sup>nd</sup> & 23<sup>rd</sup> for the Thanksgiving holiday.

**TREASURER'S REPORT**

Upon motion by Steve Pany, seconded by Mark Hills, the October Treasurer's report was approved as presented and the Treasurer was authorized to disburse checks # 6768-6804. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes.

**NEW BUSINESS:**

**PUBLIC HEARING    ORDINANCE 2012-4    VACATION OF A PORTION OF ORCHARD ROAD    &    DEDICATION OF NEW PORTION OF ORCHARD ROAD**

Chairman Heintzelman recessed the regular meeting in order to conduct a Public Hearing to hear comments on the proposed Ordinance 2012-4. Attorney Lisa Young gave a brief synopsis of Ordinance 2012-4, which proposed the vacation of a part of Orchard Road and the dedication of a new portion of Orchard Road along the lands of the Lehigh Carbon Community College. Atty. Young noted that the Ordinance was duly advertised. Chairman Heintzelman then opened the floor to comments from the audience. A stenographer recorded the hearing; a copy of the transcript of the hearing shall be placed in the Minute Book.

Upon motion by Steve Pany, seconded by Ronald J. Heintzelman, the Board approved Ordinance 2012-4 and authorized signing of the Relocation and Vacation Agreement between North Whitehall Township and LCCC. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

**EMERGENCY SERVICES LONG TERM FUND GRANT**

**LAURYS STATION FIRE CO.**

Eric Minford, Chairman of Laurys Station Fire Company Truck Committee, made a presentation to the Board regarding the proposed purchase of a new Brush/Quick Attack fire truck. They are requesting an allocation of \$150,000.00 from the Emergency Services Long Term Fund in accordance with Township Resolution 05-02-01. The need for the request is contingent on their receipt of a Federal Assistance To Firefighters Grant. They have received a letter of support, for the Township funding, from the North Whitehall Emergencies Services Organization, dated September 12, 2012. The proposed purchase price will be \$350,000.00, Station 12 will contribute \$100,000.00, and the Fire Company anticipates a PEMA loan from the state for \$100,000.00.

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS  
MUNICIPAL BUILDING  
NOVEMBER 5, 2012 PAGE 2**

**AWARD OF PREEMPTION EQUIPMENT & INSTALLATION**

Upon motion by Steve Pany, seconded by Mark Hills, the Board awarded the contract for preemption equipment and installation, for 4 township traffic signals, to Charles Higgins & Sons, Inc. at their total bid price of \$ 31,921.00. \$7,021.00 of the bid price will be paid by Weis Markets as per their conditional approval of the Gas-n-Go development. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

**AWARD OF JOINT MUNICIPAL SALT BID**

Upon motion by Steve Pany, seconded by Mark Hills, the Board awarded the contract for Sodium Chloride for the 2012/2013 seasons to American Rock Salt Co. at their bid price of \$56.68 per ton delivered as needed. This contract was bid by Weisenberg Township. The Township's primary source of sodium chloride will be through the state contract. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

**SPRING KNOLL ESTATES**

**REDUCTION OF LETTER OF CREDIT**

Upon motion by Steve Pany, seconded by Ronald J. Heintzelman, the Board accepted the written recommendation of the General Planning Engineer Stephen Gitch, dated October 31, 2012, and authorized the release of \$ 105,770.00 from the Maintenance and Improvements Letter of Credit for Spring Knoll, leaving a balance of \$ 207,445.00 in the account. When the Developer has completed the remaining punch list items the balance shall be reduced to the 15% maintenance amount of \$191,331.00. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

**SPRING KNOLL ESTATES**

**WINTER MAINTNENANCE AGREEMENT**

Upon motion by Steve Pany, seconded by Mark Hills, the Board approved the Developer's request that the Township plow and apply deicing material to the roads in Spring Knoll Estates, as needed, for the period of time prior to the dedication of the roads. The Developer will be invoiced for the maintenance as per the Township's Fee Schedule as set forth by Resolution 01-03-12. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

**WEIS GAS-N-GO**

**REDUCTION OF LETTER OF CREDIT**

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Board tabled the request from the Developer for the release of \$ 51,155.04 from the Improvements Letter of Credit for Weis Gas-n-Go due to an issue with unfinished parking lot signage. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes.

The Board requested that the Manager and the Township engineer, Steve Gitch review this issue with the Developer.

- Leonard Nuss, 2623 Old Post Rd., Coplay and Bruce Stettler, 5160 Steeple Chase Dr., Schnecksville, both commented that the Developer has not installed compact car signs at the designated parking spaces as per the conditions of their plan approval and the requirements of the SALDO.

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS  
MUNICIPAL BUILDING  
NOVEMBER 5, 2012 PAGE 3**

**REQUEST FOR EXONERATION FROM COLLECTION OF DELINQUENT STREET LIGHT TAXES**

GH Harris, designated collector of delinquent street light taxes, has requested exoneration from the collection of the following delinquent taxes:

Rosemary Hodgins      2011    \$37.00                      William Ireland                      2011    \$37.00

Upon motion by Mark Hills, seconded by Steve Pany, the Board granted the request of the GH Harris and exonerated them from the collection of the delinquent street light tax. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

**RESOLUTION 11-05-12    HEALTH CARE FSA PLAN AMENDMENT**

Upon motion by Steve Pany, seconded by Mark Hills, the Board of Supervisors adopted Resolution 11-5-12 and authorized the Secretary (Plan Administrator) to sign the necessary documents.

Resolution 11-5-12 amended the current FSA plan to be compliant with changes to the IRS code with regards to reducing the maximum Flexible Spending Account voluntary employee deduction from \$5,000.00 to \$2,500.00. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

**REQUEST FOR WAIVER OF AGENDA SUBMISSION TIME                      HADEED**

Robert Hoppes, on behalf of the Edmund & Nawal Hadeed Minor Subdivision, submitted a written request that the Board grant a waiver from the submission date requirement in order that they may be placed on the agenda for the Planning Commission Meeting on November 27. Upon motion by Steve Pany, seconded by Mark Hills, the Board granted the request. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

**MANAGER'S REPORT:**

**DISCUSSION- JORDAN CREEK GREENWAY CORRIDOR AGREEMENT**

Mr. Bartlett presented an overview of the draft agreement prepared by the Jordan Greenway Corridor Committee. Discussion ensued. Supervisor Pany questioned the practicality of constructing a pathway along the Jordan due to steep topography, crossing the PA Turnpike and other major roads. Supervisor Pany noted that the greenway is unlike the rail to trail where grades were established; the township has much higher priority needs and does not intend to spend NWT taxpayer money for non-essential improvements.

- Jim Morris, 6127 Riverview Rd, Slatington, urged the Board to uphold the Township's environmental requirements.

**PRESENTATION OF THE 2013 BUDGET**

Mr. Bartlett presented the 2013 proposed budget for all funds and entertained questions from the Board members. Discussion ensued. Supervisor Pany requested several changes to the General Fund, Capital Projects, and Road Machinery budgets.

- Bruce Stettler, 5160 Steeple Chase Dr., Schnecksville, inquired about funds budgeted for the Ironton Rail Trail paving project.
- Harold Smith, 5526 Park Valley Road, Schnecksville, asked which bridge on Park Valley Road was mentioned in the budget.

**AUTHORIZE ADVERTISEMENT OF 2013 PROPOSED BUDGET**

Supervisor Steve Pany moved, seconded by Ronald J. Heintzelman, to authorize the advertisement of the 2013 proposed budget, with revisions resulting from the above discussion, as being available for public inspection. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS  
MUNICIPAL BUILDING  
NOVEMBER 5, 2012 PAGE 4**

**AUTHORIZE ADVERTISEMENT OF 2013 MEETING DATES**

Upon motion by Ronald J. Heintzelman, seconded by Steve Pany, the Secretary was authorized to advertise the dates and times of the Organization Meeting, Auditors Meeting, and all department meetings for 2013. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

**OLD BUSINESS:**

No Old Business.

- Mr. Bartlett thanked the Emergency Responders for their incredible efforts during Hurricane Sandy. He noted that despite the claims of insurance companies, the township would not be picking up storm-damage yard waste curbside. The leaf pickup program will continue as scheduled
- Supervisor Heintzelman thanked public works and EMS for a commendable job during and after the storm. He also urged everyone to vote on Tuesday.

**COMMENTS FROM THE FLOOR (Non-agenda items):**

- Richard Getz, 3333 Mauch Chunk Rd, Coplay, requested the township contact PA DOT again to lower the speed limit on Mauch Chunk Road.

**MOTION** - Upon motion by Steve Pany, seconded by Mark Hills, the Board authorized the Secretary to submit a letter to PA DOT requesting lowering the speed limit along sections of Mauch Chunk Road from 45 MPH to 35 MPH. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes.

- Leonard Nuss, 2623 Old Post Rd., Coplay, stated he was happy to see that the township has someone patrolling the yard waste center.

**COMMUNICATIONS**

PSATS News Bulletin

Wage Works Compliance Newsletter

**ADJOURNMENT** Meeting adjourned at 9:18 PM.

Respectfully submitted,

Brenda Norder, Secretary/Treasurer