

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING
FEBRUARY 4, 2013**

Supervisor Heintzelman called the meeting to order at 7:30 PM, followed by the salute to the flag, a moment of silence and the roll call. In attendance were Supervisors Steve Pany, and Mark Hills, Attorney Lisa A. Young, Manager Jeff Bartlett and Secretary/Treasurer Brenda Norder.

APPROVAL OF PREVIOUS MINUTES

Upon motion by Steve Pany, seconded by Mark Hills, the minutes of the Board of Supervisors Meeting of January 7, 2013, and the Bid Opening Minutes of January 31, 2013 were approved. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

ANNOUNCEMENTS

1. Tires will not be accepted for recycling until April 1st, 2013.
2. The Municipal Offices will be closed Monday, February 18th for the Presidents' Day Holiday.
3. The Board held an Executive Session on January 14, 2013 to discuss personnel matters.

TREASURER'S REPORT

Upon motion by Steve Pany, seconded by Ronald J. Heintzelman, the January Treasurer's report was approved as presented and the Treasurer was authorized to disburse check # 7101. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

NEW BUSINESS:

SAND SPRING RD/RT 309 INTERSECTION IMPROVEMENT PROJECT OVERVIEW

Don Lerch with McTish, Kunkle and Associates, the Design Engineers for the PADOT Sand Spring/Rt 309 Project, gave a presentation on the construction time line and answered questions.

RESOLUTION 02-04-13

APPOINTMENT OF A CPA

Upon motion by Steve Pany, seconded by Mark Hills, the Board adopted Resolution 02-04-13. Resolution 02-04-13 appointed the accounting firm of Buckno, Lisicky & Co. to conduct the North Whitehall Township fiscal year 2012 audit and the 2012 Tax Collector's Audit. The intention to appoint was duly advertised. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

REFUND OF TAXES

Upon motion by Steve Pany, seconded by Mark Hills, the Board authorized the Treasurer to refund Township taxes based on corrections to the tax duplicate, as review by the Tax Collector, on the following properties:

2123 Briarwood Dr	2012	\$ 6.17
5840 Kernsville Rd	2012	\$13.34
4940 Orchard Rd	2012	\$ 4.53

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

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AWARD FUEL BIDS

Upon motion by Steve Pany, seconded by Mark Hills, the Board awarded the 2013-2014 contracts for gasoline fuel to Atlantic Coast Energy and diesel fuel to Lehigh Fuels. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

RELEASE OF ESCROWS FOR LEGAL & ENGINEERING

After consultation with the Solicitor and the General Planning Engineer, Secretary/Treasurer Brenda Norder recommended the following escrow for legal and engineering be returned:

Correll Lot Line \$ 925.50

Upon motion by Steve Pany, seconded by Mark Hills the Board authorized the Treasurer to return the escrow balance. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

EQUIPMENT LEASING TIGER MOWER

Upon motion by Steve Pany, seconded by Mark Hills the Board authorized North Whitehall Township to enter into a lease agreement with Stephenson Equipment for the lease of a Tiger Mower. Lease options will be arranged through FNB Leasing. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

AUTHORIZATION TO DISTRIBUTE SCHNECK HOUSE ALLOCATION

Upon motion by Steve Pany, seconded by Mark Hills the Treasurer is authorized to distribute the 2013-budgeted allocation of \$2,000.00 to the Upper Lehigh Historical Society's Schneck House. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

MANAGER'S REPORT

SALDO

WAIVER FOR APPLE RD

Upon motion by Steve Pany, seconded by Ronald J. Heintzelman, the Board approved the west-bound sight-distance waiver request, from SALDO section 10.06 G, for property located at 3535 Apple Road. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

RESOLUTION 2-4-13B

SURPLUS EQUIPMENT

Upon motion by Steve Pany, seconded by Ronald J. Heintzelman, the Board adopted Resolution 02-04-13B. Resolution 02-04-13B authorizes the Township Manager to develop policies and procedures for disposition of surplus equipment and materials with an estimated fair market value below statutory limits. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

- Buckeye Pipeline notified the Township of pipeline work being done in the Lehigh River.
- The Manager is seeking proposals for the following items that are due for renewal: public works uniforms, traffic signal maintenance and Errors & Omissions insurance.
- Mr. Bartlett asked the Board to consider possible permitting formats to address the transient vendor issues in the Township

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SOLICITOR'S REPORT

RESOLUTION 2-4-13A

MARY ANN'S PLAZA

Upon motion by Steve Pany, seconded by Mark Hills, the Board adopted Resolution 02-04-13A. Resolution 02-04-13A authorizes the Township Manager to execute and submit an application for traffic signal approval to PADOT regarding the intersection of Rt. 873 and Schneck Road. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

OLD BUSINESS:

REQUEST FOR TRAFFIC SIGNS

The original request appeared before the Board on January 7, 2013 and was tabled. The Secretary had received a letter from Grace Ludwig requesting a four-way stop and school bus stop ahead signs at the intersection of Bellview and Fairview Roads. She feels the drivers cresting the hill do not have sufficient time to stop when encountering a school bus or children crossing the road. In the interim, the Parkland School District Transportation Department notified the Township that they have relocated the bus stop for Ms. Ludwig's children and neighboring children closer to her driveway. The Board decided not to take action on this issue.

WEIS GAS-N-GO

REDUCTION OF LETTER OF CREDIT

Weis Markets submitted a revised letter, dated January 24, 2013, requesting release of their Gas-n-Go Improvements Letter of Credit. The original request, dated October 8, 2012, had been tabled. The revised letter requests release of the total Letter of Credit and asks that they be invoiced separately for the cost of the preemption equipment. General Planning Engineer Stephen Gitch, in a letter dated October 31, 2012 recommended release of the original request and stated all site improvements had been completed.

Upon motion by Steve Pany, seconded by Mark Hills, the Board authorized the Treasurer to invoice them for the preemption and authorized the release of the Improvements Letter of Credit for Weis Gas-n-Go pending receipt of payment and the installation of the compact car signs. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes.

- Leonard Nuss, Coplay, inquired about the compact car signs.

COMMENTS FROM THE FLOOR (Non-agenda items):

- Ronald Roth, Rt. 309, Schnecksville, inquired about the cost to enact an ordinance. He encouraged the Board to create an ordinance to prohibit any airports or heliports within the township. He feels that creating an ordinance will be more cost effective than incurring legal fees to hear application for such facilities.
- Leonard Nuss, Coplay, asked if the airport on Peach Bottom Road was abandoned.
- Betty Shuster-Hanzlik, Hilton Road, Schnecksville, Asked the Board if there was a need for a heliport or airport. She feels such a facility is not conducive to the township's environment.
- Jeanene Bauer, Jordan Rd, Orefield, inquired about the status of the Jaindl land sewage treatment plant and what would be the route of conveyance from the Sand Spring sewage plant to the Levans Road plant.
- Harold Smith, Neffs, questioned the signs throughout the Neffs Valley Park.
- William Semmel, Settlers Ridge, Slatington, informed the Board of the conditions of the road in his development and the non-action of the developer to correct the issues. He also inquired about the possibility of the township completing the road and pulling the developer's bond.

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- Nancy Braymer, Apple Road, Orefield, asked about the length of time a developer has to make improvements before the township steps in.
- Betty Shuster-Hanzlik, Hilton Road, Schnecksville, inquired if the developer posted a bond for the development.

COMMUNICATIONS

Thank you letter from the IRT for their 2013 allocation

ADJOURNMENT Meeting adjourned at 9:09 PM.

Respectfully submitted,

Brenda Norder, Secretary