

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING
AUGUST 4, 2014**

Chairman Ronald J. Heintzelman called the meeting to order at 7:30 PM followed by the Pledge of Allegiance to the flag and a moment of silence. In attendance were Supervisors Steve Pany, and Richard Celmer, Attorney Lisa A. Young, Manager Jeff Bartlett and Secretary/Treasurer Brenda Norder.

APPROVAL OF PREVIOUS MINUTES

Upon motion by Steve Pany, seconded by Richard Celmer, the minutes of the Board of Supervisors Meetings of July 7, 2014 were approved. Roll call: Richard Celmer - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

ANNOUNCEMENTS

1. The Township Offices will be closed Monday, September 1st for the Labor Day Holiday. Due to the holiday, the Board of Supervisors Meeting will be held on Monday, September 8th.

TREASURER'S REPORT

Upon motion by Steve Pany, seconded by Richard Celmer, the July Treasurer's report and the disbursement of checks # 8779-8918 were approved as presented. Roll call: Richard Celmer - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

OLD BUSINESS:

REQUEST FOR WATCH CHILDREN SIGN REDWOOD DRIVE

The Board received a written request from Jonathan Bennett, on behalf of the residents on Redwood Drive, for a Watch Children or Children at Play sign to be installed. Upon motion by Steve Pany, seconded by Richard Celmer, the Board denied the request. Roll call: Richard Celmer - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

NEW BUSINESS:

EDWARD KLUSARITZ MINOR SUBDIVISION PRELIMINARY/FINAL

Robert Hoppes presented the Edward Klusaritz Minor Subdivision Plan to the Board. Upon motion by Steve Pany, seconded by Richard Celmer, the Plan was approved as a Preliminary/Final subject to the following conditions:

1. The Developer shall comply with all of the recommendations contained in the letter from the General Planning Engineer July 31, 2014.
2. Developer shall comply with all of the recommendations contained in the letter from the Sewage Enforcement Officer dated July 15, 2014.
3. The Developer shall comply with all of the recommendations contained in the letter from the Zoning Officer dated May 22, 2014.
4. The Developer shall comply with all of the recommendations of the Planning Commission Meeting of July 22, 2014.
5. The Developer shall comply with all of the provisions contained in the Planning Administrator's checklist letter dated July 25, 2014.
6. The Developer shall contribute \$ 2,500.00 to the Recreation Fund.
7. The Developer shall contribute \$ 200.00 to the Traffic Impact Fund

Roll call: Richard Celmer - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

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EDWARD KLUSARITZ MINOR SUBDIVISION WAIVER

Robert Hoppes, on behalf of the Edward Klusaritz Minor Subdivision Plan, requested the following waiver request:

- 1) The plan is viewed as a Final as well as a Preliminary;

Upon motion by Steve Pany, seconded by Richard Celmer, the waiver was granted. Roll call: Richard Celmer - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

EDWARD KLUSARITZ MINOR SUBDIVISION WAIVER REQUESTS

Robert Hoppes, on behalf of the Edward Klusaritz Minor Subdivision Plan, requested the following waiver requests:

- 1) relief from SALDO requirement which requires a 20' utility easement along the perimeter of a new lot to 10'.
- 2) relief from SALDO requirement which requires access to a corner lot to be off the street of lower classification when a corner lot is bounded by streets of different classification.

Upon motion by Steve Pany, seconded by Richard Celmer, the waivers were granted. Roll call: Richard Celmer - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

RIVERSIDE PROFESSIONAL CENTER, STORM SEWER & PARKING LOT IMPROVEMENTS ESCROWS

Upon motion by Steve Pany, seconded by Ronald J. Heintzelman, the Board **accepted/rejected** the written recommendation of the Township Engineer Steve Gitch, dated July 15, 2014, and authorized the release of the remaining escrow balances in the Improvements Escrow Accounts for Riverside Professional Center and Riverside/Canterbury Storm Sewer & Parking Lot Project. Roll call: Richard Celmer - yes; Ronald J. Heintzelman - yes; Steve Pany - abstained. There were no public comments on this item.

REQUEST FOR EXONERATION OF DELINQUENT STREET LIGHT TAXES

GH Harris, collector of delinquent street light taxes, has requested exoneration from the collection of the following delinquent taxes:

2383 Levans Rd	2013	\$37.00
2830 Vista Dr	2013	\$37.00

Upon motion by Steve Pany, seconded by Richard Celmer, the Board granted the request of the GH Harris and exonerated them from the collection of the delinquent street light taxes. Roll call: Richard Celmer - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

LEHIGH COUNTY CONSERVATION DISTRICT AGREEMENT OF COOPERATION

Upon motion by Steve Pany, seconded by Richard Celmer, the Board authorized the Township Manager to sign the Agreement of Cooperation between the Township and Lehigh County Conservation District. This agreement starts the process to create a revised Memorandum of Understanding document regarding the minimum control measure requirements that the Township must meet to maintain compliance for MS4 NPDES permits. Roll call: Richard Celmer - yes; Ronald J. Heintzelman - yes; Steve Pany - yes.

- Jeanene Bauer, Jordan Rd., Orefield, asked what the MS4 project is.

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IRONTON RAILTRAIL PROPOSED TRAILHEAD PRESENTATION

Ray Deutsch, IRT Commission gave a presentation to the Board regarding a proposed trail extension and trailhead to be established on Township recreation land adjacent to the municipal building.

MANAGER'S REPORT

- Mr. Bartlett noted that Coplay Creek and Mallard Roads are scheduled to be paved and will be closed Wednesday through Friday.
- He noted that there has been an increase in commercial property violations.
- Hoonani Cuadrado has offered to donate his residual, unbuildable land to the township which will provide an added buffer along the Jordan Creek. Discussion ensued.
- Mr. Bartlett gave a presentation on a proposed Property Maintenance Ordinance that would give the township the ability to enforce township ordinances on rental units. One aspect of the ordinance would require yearly inspections and reinspections.
 - Lynette Allen, Donna Dr., Coplay, asked if there was an ordinance related to how many un-related people could live in a house.
 - Rich Semmel, Clearview Rd., Coplay, noted the house on Clearview and Egypt Roads has several unrelated people living there.
 - Leonard Nuss, Old Post Rd., Coplay, asked if the township gets a copy of the moving permit.
- Mr. Bartlett announced the next Zoning Hearing Board meeting will be September 17th.
- People not obtaining building permits is on the rise again.
- He reminded everyone that there is still an opening for a yard waste attendant.

SOLICITOR'S REPORT

- **RESOLUTION 08-04-14 EMERGENCY CALL RESPONSES BY EMPLOYEES**
Upon motion by Steve Pany, seconded by Richard Celmer, the Board adopted Resolution 08-04-14. Resolution 08-04-14 establishes procedures for emergency call responses by employees of the township while on duty. Roll call: Richard Celmer - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

COMMENTS FROM THE FLOOR (Non-agenda items):

- Nick Felegy, Tri Clover Rd., Orefield, inquired what the township is doing about the pin location information he provided at the last meeting.
- Leonard Nuss, Old Post Rd., Coplay, asked why the township can't do something about dilapidated buildings.
- Nick Felegy, Tri Clover Rd., Orefield, asked why the minutes aren't on the website.
- Rich Semmel, Clearview Rd., Coplay, inquired if the township has looked into a centralized trash hauling system.
- Jeanene Bauer, Jordan Rd., Orefield, noted from her experience a centralized trash hauler system is cheaper for the residents.

ADJOURNMENT Meeting adjourned at 8:47 PM.

Respectfully submitted,

Brenda Norder, Secretary/Treasurer