

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING
DECEMBER 3, 2012**

Chairman Ronald J. Heintzelman called the meeting to order at 7:30 PM followed by the Pledge of Allegiance to the flag and roll call. In attendance were Supervisors Steve Pany, Mark Hills, Manager Jeff Bartlett, Attorney Lisa Young and Secretary/Treasurer Brenda Norder.

APPROVAL OF PREVIOUS MINUTES

Upon motion by Steve Pany, seconded by Mark Hills, the minutes of the following meeting were approved:

1. The November 5, 2012 Regular Board Meeting.

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

ANNOUNCEMENTS

1. Township offices will be closed Monday December 24th & Tuesday December 25th for the Christmas Holiday and Tuesday, January 1st, 2013 for New Years Day.
2. The Township Supervisors' Organization Meeting is scheduled for Monday, January 7th, 2013 at 7:30 PM.
3. The Township Auditors' Organization Mtg. is scheduled for Monday, January 14th, 2013 at 6:00 PM.
4. Terry Reppert announced his resignation from the Recreation Board. The Board accepts his resignation with regret and thanks Terry for his dedication and service.
5. The Board held an Executive Session earlier this evening to discuss matters of personnel and litigation.

TREASURER'S REPORT

Upon motion by Steve Pany, seconded by Mark Hills, the November Treasurer's report was approved as presented and the Treasurer was authorized to disburse checks #6854-6889. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

NEW BUSINESS:

CORRELL LOT LINE ADJUSTMENT FINAL

Bob Hoppes and Deana and Richard Correll presented the Correll Lot Line Adjustment Plan to the Board. Upon motion by Steve Pany, seconded by Mark Hills, the Board approved the Plan as a Final subject to the following conditions:

1. The Developer shall comply with all of the recommendations contained in the letter from the General Planning Engineer dated November 28, 2012.
2. Developer shall comply with all of the recommendations contained in the letter from the Sewage Enforcement Officer dated November 29, 2012.
3. The Developer shall comply with all of the recommendations contained in the letter from the Zoning Officer dated November 21, 2012.
4. The Developer shall comply with all of the recommendations of the Planning Commission Meetings of November 27, 2012.
5. The Developer shall comply with all of the provisions contained in the Planning Administrator's checklist letter dated November 29, 2012.b

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
MUNICIPAL BUILDING
DECEMBER 3, 2012 PAGE 2**

ADOPTION OF TAX RESOLUTION 12-03-12

Upon motion by Steve Pany, seconded by Mark Hills, the Board adopted Tax Resolution 12-03-12. Tax Resolution 12-03-12 establishes the 2013 rate as follows:

1. Real Estate to be .5 mill of assessed valuation;
2. Street Light Assessment will be based a flat rate of \$37.00/residential and \$1,505.00/institutional;
3. Real Estate Transfer Tax at the rate of 1/2 of 1%;
4. Earned Income Tax at the rate of 1/2 of 1%.
5. Local Service Tax at the rate of \$52.00 (Twp portion \$47.00 and School District \$5.00)

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

REQUEST FOR INCLUSION OF SUPERVISOR-EMPLOYEE IN TOWNSHIP INSURANCE PLANS

The Township received a written request from employed-Supervisor Heintzelman to be included, along with dependent, in all Township sponsored insurance plans including but not limited to medical, life, long and short term disability, prescription, dental and vision, as per Section 606(c) (1) of the Second Class Township Code. This request is for the calendar year of 2013. Upon motion by Steve Pany, seconded by Mark Hills, the Board granted the request. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

WELL ISOLATION DISTANCE EXEMPTION & GROUNDWATER STUDY WAIVER REQUEST

Sewage Enforcement Officer, Scott Bieber submitted a letter dated November 26, 2012, to the Board, requesting a well isolation distance exemption and groundwater study waiver for 2976 Rockdale Road, Slatington, be granted. Upon motion by Steve Pany, seconded by Ronald J. Heintzelman, the Board granted the well-sewage system isolation distance exemption and waiver request. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

AUTHORIZE ADVERTISEMENT FOR FUEL BIDS

Upon motion by Steve Pany, seconded by Mark Hills, the Board authorized the Secretary to advertise for diesel fuel and gasoline fuel bids. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

APPOINTMENT OF EXISTING WORKING SUPERVISOR

Upon motion by Steve Pany, seconded by Mark Hills, the Board appointed the position of the existing working supervisor, Community Services Director, Facilities and Recreation Director, Community Information Team Leader, to be in effect through the date and time for the 2013 Organization Meeting, on January 7, 2013. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

AUTHORIZE ADVERTISEMENT FOR APPOINTMENT OF CPA FIRM

Upon motion by Steve Pany, seconded by Mark Hills, the Board authorized the Secretary to advertise a notice that the North Whitehall Township Board of Supervisors intends to appoint the accounting firm of Buckno Lisicky & Co. to conduct the North Whitehall Township Fiscal Year 2012 Audit and the 2012 Tax Collector's Audit. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
MUNICIPAL BUILDING
DECEMBER 3, 2012 PAGE 3**

MANAGER'S REPORT:

NOVA PRESENTATION FUNDING REQUEST

Joe Solderich and Jason Breininger from Northern Valley Medical Services presented information to the Board regarding the chronic problems with the Corps' ambulances with Ford engines. Three of the ambulances will have to be re-chassised and they are requesting a grant of \$50,000.00 from the township. Upon motion by Steve Pany, seconded by Mark Hills, the Board approved \$40,000.00 from the 2012 budget for NOVA; Attorney Young will execute the agreement papers. The Board thanked the Corps for their service to the township. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes.

ADOPTION OF THE 2013 BUDGET

Mr. Bartlett reviewed the proposed 2013 budgetary figures for the General Fund. Upon motion by Steve Pany, seconded by Mark Hills, the Board adopted the proposed budget for 2013. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes.

- Ron Roth, Route 309, Schnecksville, inquired about the cost to repair the truck with the rusted frame.

SOLICITOR'S REPORT

ADOPTION OF RESOLUTION 12-03-12A

Upon motion by Steve Pany, seconded by Mark Hills, the Board adopted Resolution 12-03-12A. Resolution 12-03-12A accepts dedication of Right-of-Way along Oakland Road and Redwood Drive for Spring Knoll Estates, located in the lands of SK Development, Ken Snyder. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

SPRING KNOLL ESTATES REDUCTION OF LETTER OF CREDIT

Upon motion by Steve Pany, seconded by Mark Hills, the Board accepted the written recommendation of the General Planning Engineer Stephen Gitch, dated November 28, 2012, and authorized the release of \$ 16,114.00 from the Maintenance and Improvements Letter of Credit for Spring Knoll, leaving the required 15% balance of \$ 191,331.00 in the account for the 18-month maintenance period. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

SPRING KNOLL ESTATES WINTER MAINTNENANCE AGREEMENT

Upon motion by Steve Pany, seconded by Ronald J. Heintzelman, the Board approved that the Township would plow and apply deicing material to the stub roads in Spring Knoll Estates, as needed, for the 2012-2013 season only, upon the Developer's review of the written agreement. The Developer will be invoiced for the maintenance as per the Township's Fee Schedule as set forth by Resolution 01-03-12 and retains the right to reject the agreement. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

LETTER OF CREDIT TIMBERIDGE VII

Upon motion by Steve Pany, seconded by Mark Hills, the Board accepted the Developer's substitute Letter of Credit from the Neffs National Bank, replacing the previous letter drawn on First Niagara Bank. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
MUNICIPAL BUILDING
DECEMBER 3, 2012 PAGE 4**

OLD BUSINESS:

RELEASE OF ESCROW FOR LEGAL & ENGINEERING & LETTER OF CREDIT FOR YORGEY SUPPLY

Upon motion by Steve Pany, seconded by Mark Hills, the Board accepted the written recommendation of the General Planning Engineer Stephen Gitch, dated November 28, 2012, and authorized the release of the Letter of Credit for Yorgey Supply and also authorized the Treasurer to refund the remaining legal and engineering escrow upon payment of outstanding engineering invoices. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

COMMENTS FROM THE FLOOR (Non-agenda items):

- Don Steffy, Hillcrest Drive, Coplay, addressed the Board with a proposal to prohibit future elected supervisors from being employed by the township. He requested that the Board enact a resolution or ordinance eliminating the concept of working supervisors by January 2013 before the next election process begins.
- Supervisor Pany expressed his opinion that there are important benefits to having at least 1 working supervisor.
- Ronald Roth, Rt. 309, Schnecksville, expressed his opinion against Mr. Steffy's proposal.
- Nick Felegy, 2825 Tri Clover Rd., Orefield, updated the Board on the latest actions by East Penn Trucking.
- Nancy Braymer, 3532 Apple Road, Orefield, inquired about the website and commented how much it is needed by the residents.
- Mike Kondravy, 3615 Levans Rd, Allentown, questioned why the portable toilet at Levans Park was padlocked. He noted that residents using the walking paths would still have need for it. The township should unlock it or remove it before it is damaged.

COMMUNICATIONS

PSATS News Bulletin

PSATS Educational Information

DCED forms & audits

ADJOURNMENT Meeting adjourned at 8:44 PM.

Respectfully submitted

Brenda Norder, Secretary/Treasurer