

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING
APRIL 1, 2013**

Supervisor Heintzelman called the meeting to order at 7:30 PM, followed by the Pledge of Allegiance to the flag and a moment of silence. In attendance were Supervisors Steve Pany, and Mark Hills, Attorney Lisa A. Young, Manager Jeff Bartlett and Secretary/Treasurer Brenda Norder.

APPROVAL OF PREVIOUS MINUTES

Upon motion by Mark Hills, seconded by Steve Pany, the minutes of the Board of Supervisors Meeting of March 4, 2013, and the Bid Opening Minutes of April 1, 2013 were approved. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

ANNOUNCEMENTS

1. The tire recycling area is now open for the season.
2. A request for bids for propane will be advertised on April 3rd and 10th and bids will be publicly opened on April 29th at approximately 9 AM.

TREASURER'S REPORT

Upon motion by Mark Hills, seconded by Steve Pany, the March Treasurer's report was approved as presented and the Treasurer was authorized to disburse check #7298. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

OLD BUSINESS: No old business.

NEW BUSINESS:

AWARD PAVING MATERIALS BIDS

Upon motion by Steve Pany, seconded by Mark Hills, the Board awarded the 2013 contracts for course aggregates and paving materials to Eastern Industries. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

RECREATION ALLOCATIONS

Upon motion by Mark Hills, seconded by Steve Pany, the Board accepted the recommendation of the Recreation Board and authorized the distribution of the following 2013 allocations to the following organizations:

North Parkland Athletic Association	\$ 3,980.00
Ormrod Playground Association	4,980.00
Laurys Athletic Association	4,980.00
Schnecksville Playground Association	3,480.00
Orefield Athletic Association	2,580.00

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

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KERNSVILLE ELEMENTARY SCHOOL RELEASE OF IMPROVEMENTS ESCROW

Upon motion by Steve Pany, seconded by Ronald J. Heintzelman, the Board accepted the written recommendation of the General Planning Engineer Stephen Gitch, dated March 25, 2013, and authorized the Treasurer to release the remaining escrow balance in the Improvements Escrow Account for Kernsville Elementary School. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

MANAGER'S REPORT

• **REQUEST FOR WAIVER OF AGENDA SUBMISSION TIME HADEED**

Robert Hoppes, on behalf of the Edmund & Nawal Hadeed and Robert Hahn & Carla Rossi Lot Line Adjustment, submitted a written request that the Board grant a waiver from the submission date requirement in order that they may be placed on the agenda for the Planning Commission Meeting on April 23. Upon motion by Steve Pany, seconded by Mark Hills, the Board granted the 21- day waiver request. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

• **RESOLUTION 04-01-13 ICMA RETIREMENT SERVICES**

Upon motion by Steve Pany, seconded by Mark Hills, the Board adopted Resolution 04-01-13. Resolution 04-01-13 approved ICMA-RC to administer a voluntary employee 457 retirement account. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

• **ADVERTISE UPDATED SEWAGE ORDINANCE**

Upon motion by Steve Pany, seconded by Mark Hills, the Board authorized the manager to advertise for an ordinance updating the township's sewage ordinance to better correlate with the City of Allentown's sewage pre-treatment ordinance. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

• **ADVERTISE FOR IRT PAVING BIDS**

Upon motion by Steve Pany, seconded by Mark Hills, the Board authorized the manager to advertise for bids to pave the township's portion of the Ironton Rail Trail, Portland Street to the Whitehall Township line. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

• **ANNOUNCEMENTS/UPDATES**

Mr. Bartlett noted that the Supervisors and some staff members would be attending the annual PSATS Conference in Hershey on April 21-23.

The township will advertise for bids on used equipment; 1986 John Deere tractor, 1964 mower, 1994 Dixie mower, and a stone rake.

The Zoning Office received a zoning variance requesting a 5 foot waiver on setbacks for a swimming pool.

Mr. Bartlett presented an update on the Route 309/Sand Spring Road project, noting the utilities work was behind schedule.

SOLICITOR'S REPORT – No report.

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COMMENTS FROM THE FLOOR (Non-agenda items):

- Raymond Deutsch, Coplay, presented a report on the Ironton Rail Trail projects and asked the Board if the IRT members could borrow a router to reconstruct a sign that was stolen.
- Harold Smith, Park Valley Road, Neffs, asked the Board why the township has money to pave the rail trail but cannot pave a walking path at the Neffs Valley Park. He also complained about the trees that were removed.
- Ronald Roth, Route 309, Schnecksville, inquired about the handling of the situation regarding employees delivering the wood cut at the park.

COMMUNICATIONS

Training Brochures

ADJOURNMENT Meeting adjourned at 8:02 PM.

Respectfully submitted

Brenda Norder, Secretary/Treasurer