

**BOARD OF SUPERVISORS  
NORTH WHITEHALL TOWNSHIP  
LEHIGH COUNTY, PENNSYLVANIA**

**ORDINANCE NO. 2004-4**

AN ORDINANCE REVISING THE SUBDIVISION AND LAND DEVELOPMENT ORDINANCE REGARDING ELECTRONIC SUBMISSION OF PLANS AND DRAWINGS, THE DEFINITION OF SUBMISSION DEADLINE, GENERAL PLAN SUBMISSION PROCEDURE, SUBMISSION REQUIREMENTS AND SUBMISSION AND REVIEW PROCEDURE PURSUANT TO 53 P.S. SECTION 10503.

**WHEREAS**, the Board of Supervisors of North Whitehall Township (Township) believe certain minor revisions to the Subdivision and Land Development Ordinance (SALDO) will clarify and enhance subdivision and land development submissions to the Township for the citizens, residents and applicants of North Whitehall Township.

**NOW, THEREFORE**, be it enacted and ordained by the Board of Supervisors of North Whitehall Township, a municipal corporation and Township of the Second Class, duly organized and lawfully existing in the County of Lehigh, Commonwealth of Pennsylvania, that the following sections of the SALDO shall be amended and appear as follows:

**SALDO Article 2, DEFINITIONS**

The addition of the following:

Electronic Submission — The submission of plans and drawings in an electronic (computer generated) format that is compatible with Autocad 2000, on media acceptable to the Township.

Submission Deadline — The submission deadline will be 12:00 Noon on the 30<sup>TH</sup> day (including meeting day) prior to the planning commission meeting. (Note: Should this deadline fall on a legal holiday or a day that the Township is not open, the deadline shall be 12:00 Noon on the next business day.)”

**3.03 GENERAL PLAN SUBMISSION PROCEDURE**

The following amended section:

“A. Submission. The Applicant shall submit the plan with the required number of copies to the Administrator by registered or certified mail or by delivery in person. The submission deadline is as defined in Article 2, Definitions. The Administrator shall review the submission within seven (7) calendar days to determine whether the submission is complete. If the submission is not complete, the submission shall be returned to the Applicant, otherwise the Administrator shall accept the plan.”

#### **4.02 SUBMISSION REQUIREMENTS.**

The following amended section:

“A Sketch Plan submission shall include two (2) copies of the Application Form, Fifteen (15) prints, and an electronic submission of the plan. Submission shall be made to the Administrator by the submission deadline. Submission must be by delivery in person or by Certified Mail. A dated and signed receipt card shall be returned to the Administrator.”

#### **5.02 SUBMISSION AND REVIEW PROCEDURE.**

The following amended section:

“B. Required Submission Procedures.

1. The Applicant shall submit to the Township Planning Administrator by the submission deadline as is defined in Article 2, Definitions.”

#### **503.A**

The addition of the following section:

5. 15 print copies of the complete Preliminary Plans and one electronic submission.”

#### **6.02 C. Required Submission and Procedures**

The following amended section:

- “1. The Applicant shall submit to the Township Planning Administrator by the submission deadline as is defined in Article 2, Definitions.”

#### **6.03.A**

The addition of the following section:

3. 15 print copies of the complete Preliminary Plans and one electronic submission.”

#### **7.02 SUBMISSION AND REVIEW PROCEDURE**

The following amended section:

“B. Required Submission Procedures.

2. The Applicant shall submit to the Township Planning Administrator by the submission deadline as is defined in Article 2, Definitions.”

**7.05.A**

The addition of the following section:

5. 15 print copies of the complete Final Plans and one electronic submission.”

I. All other Ordinances or parts of Ordinances in conflict herewith in whole or in part are hereby repealed, but only to the extent of such conflict.

II. In the event that any provision, section, sentence, clause, or other part of this Ordinance, or any application thereof, is held to be invalid by a court of competent jurisdiction, then such invalidity shall not affect or impair any other remaining provision, section, sentence, clause, or other part of this Ordinance, or any application thereof, it being the express intent of the Township that the remainder of this Ordinance and its applications shall be and shall remain in full force and effect, as completely as if the part or parts or application held invalid had not been included herein.

III. This Ordinance shall take effect five (5) days after the enactment thereof.

IV. The Township Secretary or Acting Secretary to the Board of Supervisors of North Whitehall Township shall certify to the adoption of this Ordinance, and shall cause the same to be filed and/or published as required by law.

**DULY ENACTED AND ORDAINED this 3rd day of November, 2004 by** the Board of Supervisors of North Whitehall Township, at a duly advertised, noticed, published and lawfully assembled regular public meeting and hearing.