

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS  
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING  
JULY 6, 2010**

Chairman Ronald E. Stahley called the meeting to order at 7:30 PM followed by the Pledge of Allegiance to the flag and roll call. In attendance were Supervisors Ronald E. Stahley, Ronald J. Heintzelman, and Jerry Joseph, Attorney Lisa Young, and Secretary/Treasurer Brenda Norder.

**APPROVAL OF PREVIOUS MINUTES**

Upon motion by Ronald J. Heintzelman, seconded by Jerry Joseph, the minutes of the following meeting were approved as presented: 1. June 15<sup>th</sup> Board of Supervisors Meeting. Roll call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes.

The Board held the following Executive Session: June 24<sup>th</sup> for personnel matters.

**ANNOUNCEMENTS**

1. Phone book recycling will continue until August 21<sup>st</sup>. Residents may place unwanted phone books in a dumpster that will be located in front of the municipal building.
2. In order for the township staff to attend the Annual Summer Convention of the Lehigh County Association of Township Officials on August 6<sup>th</sup>, Township offices will be closed.
3. The latest EPA pollution report is on their website.

Supervisor Joseph asked the Board's advice on how to handle the situation when residents are seen taking township materials (gravel) from the recycling area. He also commented on the proposed issue of manning the recycling area. He did a spot check one Saturday and there was 1 person out 15 who was not a resident.

**COMMENTS FROM THE AUDIENCE:**

- Ernie Atiyeh, Allentown, presented a report on the North Whitehall Township/Neighbor Watch program and commented on Ordinance 97-3 (weed/grass ordinance).
- Harold Smith, 5526 Park Valley Road, Schnecksville, gave examples of areas with high grass, including some properties owned by planning commission members.
- Michelle Border, Donna Palumbo and Denise Emanuel, Timberidge Subdivision, Coplay, commented on the speeding problem within their development and presented a petition to the Board. Ms. Border inquired about the status of the issue since the last meeting. Discussion ensued regarding traffic calming devices and sight distance at an intersection.

**TREASURER'S REPORT**

Upon motion by Jerry Joseph, seconded by Ronald J. Heintzelman, the June Treasurer's report was approved as presented and the Treasurer was authorized to disburse checks # 3807-3876. Roll call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**OLD BUSINESS:**

**RE-AWARDED BID FOR THE SALE OF USED EQUIPMENT**

The previous bidder for the 2002 Toro mower had defaulted on the payment of his bid price and the mower was awarded to Ricky Haring at his bid price of \$2,675.00, as per the motion passed on June 15<sup>th</sup>, 2010.

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**NEW BUSINESS:**

**APPLE BLOSSOM CIRCLE SUBDIVISION                      EXTENSION OF TIME**

Upon motion by Ronald J. Heintzelman, seconded by Ronald E. Stahley, the Board accepted an extension of time, until January 18, 2011, in order for the Board to review the Subdivision Plan of Apple Blossom Circle and so that the Developer can resolve outstanding issues with several outside agencies. Roll call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**REQUEST FOR EXONERATION OF DELINQUENT STREET LIGHT TAXES**

GH Harris, designated collector of delinquent street light taxes, has requested exoneration from the collection of the following delinquent taxes:

Christian & Victoria Chaparro	934 S Poplar St., Allentown	2005	\$15.18
		2006	<u>33.55</u>
			48.73

Upon motion by Ronald E. Stahley, seconded by Ronald J. Heintzelman, the Board granted the request of the GH Harris and exonerated them from the collection of the delinquent street light taxes. Roll call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**RESOLUTION 07-06-10                      DISPOSITION OF OBSOLETE RECORDS**

Upon motion by Jerry Joseph, seconded by Ronald J. Heintzelman, the Board adopted Resolution 07-06-10. Resolution 07-06-10 authorized the Secretary to dispose of or destroy obsolete records as per the procedures for the destruction of Municipal Records outlined in the Municipal Records Manual of 2008. Roll call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

Included were records related to the Excelsior Bridge Replacement.

**RESOLUTION 07-06-10A                      MISCONDUCT POLICY**

Upon motion by Ronald J. Heintzelman, seconded by Jerry Joseph, the Board adopted Resolution 07-06-10A. Resolution 07-06-10A adopted a sexual misconduct policy. Roll call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**TRANSFER OF SKETCH ESCROW FUNDS FOR PLANNING FEES**

Upon motion by Jerry Joseph, seconded by Ronald E. Stahley, the Board conditionally granted the request of TMG Consulting Engineers, representing Castle Holdings, to allow funds from their Sketch Legal and Engineering Escrow to be used to pay toward their Preliminary Plan submission in August. The release is contingent upon all expenses to the Township, related to the Sketch Plan, have been met. The Developer will supplement the balance of the submission fees that are not covered by the escrow balance. Roll call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

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**AUTHORIZED LOAN PAYMENT**

Upon motion by Ronald J. Heintzelman, seconded by Jerry Joseph, the Board authorized the Treasurer to forward payment to the Neffs National Bank to be applied to the existing Capital Project Loan principal, in the amount of \$500,000.00. Roll call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**COMMUNICATIONS**

Waste News  
Business Bulletin  
PSATS Training Brochures

Supervisor Stahley announced that the Board would convene in Executive Session following tonight's meeting to discuss real estate matters.

**ADJOURNMENT**      Meeting adjourned at 8:34 PM

Respectfully submitted,

Brenda Norder, Secretary