

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS  
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING  
NOVEMBER 2, 2010**

Chairman Ronald E. Stahley called the meeting to order at 7:30 PM followed by the Pledge of Allegiance to the flag and roll call. In attendance were Supervisors Ronald E. Stahley, Ronald J. Heintzelman, and Jerry Joseph, Attorney Lisa Young, and Secretary/Treasurer Brenda Norder.

**APPROVAL OF PREVIOUS MINUTES**

Upon motion by Jerry Joseph, seconded by Ronald J. Heintzelman, the minutes of the following meeting were approved as presented: 1. October 19<sup>th</sup> Board of Supervisors Meeting. Roll Call: Jerry Joseph-yes; Ronald E. Stahley -yes; Ronald J. Heintzelman -yes.

The Board met in executive session on October 19<sup>th</sup> to discuss matters of real estate.

**ANNOUNCEMENTS**

1. Township offices will be closed Thursday and Friday November 25 & 26 for the Thanksgiving Holiday.
2. Leaf collection will continue through November & December. This is a leaf pick-up only, no yard waste will be picked-up.
3. As of November 1<sup>st</sup> the recycling area will be open weekdays 7:30 AM to 3:15 PM and Saturdays 7:30 AM to 3:30 PM. The area is closed Sundays until April 17, 2011.

**COMMENTS FROM THE AUDIENCE:**

- Nick Felegy, TriClover Road, Orefield, voiced his frustration regarding activities conducted by the East Penn Trucking Co. and the Township's lack of enforcement.
- Barbara Burke, Orefield, had several comments. She inquired if there was a problem with the leaf collecting equipment as it blew leaf dust all over her house and property. She asked if something could be done about the brightness of the funeral home's LED sign. She also inquired about the status of obtaining independent counsel regarding the rezoning issue. She suggested contacting the PA Bar Institute. Discussion ensued. It was noted that the Secretary had obtained contact names, however Supervisor Joseph would not pursue the issue since the other Board members were not in favor of doing so.
- Nancy Braymer, Apple Road, Orefield, asked if steps were being taken to remedy this issue for the future. She also wanted to know who was Ken Nicholson's supervisor.
- Mike Kondravy, Levans Road, Allentown, asked why the Township Solicitor needed to attend a Zoning Hearing Board meeting, they have their own Solicitor.
- Darrin Blose, Schnecksville, asked the Board if they were looking into centralized garbage collection.
- Richard Getz, Mauch Chunk Road, Coplay, asked questions about the new street lamps being installed by PPL.
- Brian Neas, Route 309, Schnecksville, inquired if the new KidsPeace sign at Rt. 309 and Old Packhouse Road was in violation for being an off-site sign.

**TREASURER'S REPORT**

Upon motion by Jerry Joseph, seconded by Ronald J. Heintzelman, the October Treasurer's report was approved as presented and the Treasurer was authorized to disburse checks #4261-4314. Roll Call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

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**OLD BUSINESS:** There was no old business.

**NEW BUSINESS:**

**REQUEST TO RELEASE IMPROVEMENTS ESCROW**

**KOLARIK & ROCCO**

Developer Joseph Kolarik submitted a written request for release of funds from his Improvements Letter of Credit for the Kolarik & Rocco Major Subdivision. After a site inspection, General Planning Engineer Stephen Gitch recommended in a letter dated October 27, 2010, that no release should take place at this time until some outstanding punch-list items have been corrected. Upon motion by Ronald E. Stahley, seconded by Ronald J. Heintzelman, the Board accepted the written recommendation of the General Planning Engineer. Roll Call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**AUTHORIZATION TO SIGN AFLAC AMENDED PLAN DOCUMENT**

To comply with recent federal legislation, Aflac amended its Reimbursement Services Agreement (RSA) and incorporated a Business Associate Agreement in the document. Upon motion by Ronald E. Stahley, seconded by Jerry Joseph, the Board authorized the Secretary to sign the updated RSA. Roll Call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**AUTHORIZATION TO SIGN AMENDED HEALTH CO-OP DOCUMENT**

The PA Municipal Health Insurance Co-op (PMHIC) has recently updated and amended its cooperative guidelines. Participating Co-op members must adopt the new Co-op Agreement accepting the amended terms and conditions. Upon motion by Jerry Joseph, seconded by Ronald J. Heintzelman, the Board authorized the Chairman and Secretary to sign the updated PMHIC Agreement. Roll Call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**RELEASE OF ESCROWS FOR LEGAL & ENGINEERING**

After consultation with the Solicitor and the General Planning Engineer, Secretary/Treasurer Brenda Norder recommended the following escrow for legal and engineering be returned:

William & Helen Ayers                      \$ 1,931.50

Upon motion by Ronald J. Heintzelman, seconded by Jerry Joseph, the Board authorized the Treasurer to return the escrow balance. Roll Call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**REQUEST TO USE FIRE POLICE**

**ANOOPAM MISSION**

Upon motion by Ronald J. Heintzelman, seconded by Jerry Joseph, the request for the use of the North Whitehall Township Fire Police by the Anoopam Mission for their New Year festival, November 6, 2010, from 10 AM to 2 PM was granted. Roll call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item

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**RIVERSIDE PARKING LOT EXPANSION IMPROVEMENTS AGREEMENT**

Upon motion by Ronald E. Stahley, seconded by Ronald J. Heintzelman, the Board authorized the Chairman to sign the Improvements Agreement for the riverside Parking Lot Expansion Project; the Developer has supplied security and proof of insurance. Roll call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item

**RESOLUTION 11-02-2010 TOWNSHIP SUPPORT FOR INTERGOVERNMENTAL OPERATION OF THE COMPOST FACILITY**

Upon motion by Ronald J. Heintzelman, seconded by Jerry Joseph, the Board adopted Resolution 11-02-2010. Resolution 11-02-2010 approved the non-binding resolution indicating the Board's support of an intergovernmental agreement for the operation of the Lehigh County Recycling Facility. Roll call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**APPROVAL OF EQUIPMENT PURCHASE**

Upon motion by Jerry Joseph, seconded by Ronald J. Heintzelman, the Board approved the purchase of flow-logger meter to monitor the output of wastewater. Roll call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**BUDGET DISCUSSION**

Preliminary budget discussions were held.

**JOB DESCRIPTIONS**

Upon motion by Jerry Joseph, seconded by Ronald E. Stahley, the Board adopted job descriptions for the working supervisors. An organizational chart was submitted as a supporting document. Roll call: Jerry Joseph - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes.

**ADDITIONAL COMMENTS**

- Mark Hills, Laurys Station, offered comments on the budget and unfunded mandates. He complimented the leaf crew for great service. He also questioned Supervisor Joseph on his reversal of opinion at the last meeting regarding the Wal-Mart sewage issue.
- Charles Knauss, Apple Road, Orefield, inquired about the proposed manager's salary and the status of taping the meetings.
- Supervisor Heintzelman encourage everyone to fly a flag on Veteran's Day, November 11.

**COMMUNICATIONS**

Benecon Newsletter  
PA Bulletins

**ADJOURNMENT** Meeting adjourned at 9:34 PM

Respectfully submitted,

Brenda Norder, Secretary