

**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS  
MUNICIPAL BUILDING  
JULY 15, 2009**

Chairman Ronald E. Stahley called the meeting to order at 7:00 PM followed by the Pledge of Allegiance to the flag and roll call. In attendance were Supervisors Ronald E. Stahley, Terry P. Stoudt, Ronald J. Heintzelman, Attorney Lisa Young and Secretary/Treasurer Brenda Norder.

**APPROVAL OF PREVIOUS MINUTES**

Upon motion by Terry P. Stoudt, seconded by Ronald J. Heintzelman, the minutes of the following meeting were approved as presented: 1. July 1<sup>st</sup> Board of Supervisors Meeting; 2. July 13<sup>th</sup> Bid Opening Minutes. Roll call: Terry P. Stoudt - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes.

**ANNOUNCEMENTS**

1. The recycling center behind the municipal building will be closed from dusk, approximately 8:30 PM till 7 AM, 7 days a week. The gates will be locked during the overnight hours and will reopen at 7 AM each morning.
2. Phone book recycling will continue until August 15<sup>th</sup>. Residents may place unwanted phone books in a dumpster located in front of the municipal building.
3. In order for the township staff to attend the Annual Summer Convention of the Lehigh County Association of Township Officials on August 7<sup>th</sup>, Township offices will be closed.
4. The Dept. of Conservation and Natural Resources has awarded the Township a \$239,330.00 Grant for the acquisition of the Neffs Valley Park.

**COMMENTS FROM THE AUDIENCE:**

Boy Scout Jacob Geiger, 4139 Unionville St, Schnecksville, attended the meeting as a requirement toward earning the Citizenship in the Community merit badge.

Charles Knauss, 3525 Apple Road, Orefield, inquired about the cost overrun on the 309 project and asked what part did the soil testing play in the cost.

Gary Birks, Local Government Specialist from Sen. Pat Browne's office, Mr. Birks introduced himself and noted that he will attend meetings, answer questions and relay township and resident concerns to Sen. Browne.

**TREASURER'S REPORT**

Upon motion by Terry P. Stoudt, seconded by Ronald J. Heintzelman, Treasurer was authorized to disburse General Fund checks # 2526-2584 and Capital Project Fund checks 2546-2548. Roll call: Terry P. Stoudt - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**OLD BUSINESS:**

Secretary Brenda Norder gave an update on the efforts to have future meetings taped and televised and part of a web-cast.

Supervisor Stoudt reported that the Township's Speed Camp has been very successful.

Supervisor Stahley noted that soil testing updates have been posted to our website. He also reported that he received a reply from PADOT regarding the concern raised by resident Mark Hills over safety conditions of River Road and Rt. 145. PADOT will install new signage and alter current speed signage.

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**NEW BUSINESS:**

**BROOK HILL ESTATES**

**REDUCTION OF LETTER OF CREDIT**

Upon motion by Ronald E. Stahley, seconded by Ronald J. Heintzelman, the Board accepted the written recommendation of General Planning Engineer Stephen Gitch, dated July 9, 2009 and authorized the release of \$64,902.00 from the Letter of Credit for Brook Hill Estates, leaving a balance of \$ 178,998.00 in the account. Roll call: Terry P. Stoudt - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**RESOLUTION 07-15-09A  
COMPONENT #2**

**APPLE HILL ESTATES**

**SEWAGE PLANNING MODULE**

Upon motion by Terry P. Stoudt, seconded by Ronald J. Heintzelman, the Board adopted Resolution 07-15-09A. Resolution 07-15-09A approved a Sewage Plan for New Land Development as it pertained to the plan of Apple Hill Estates Subdivision and authorized the Secretary to sign the Planning Module. Roll call: Terry P. Stoudt - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**AUTHORIZATION TO SIGN HEALTH PLAN AGREEMENT**

Upon motion by Terry P. Stoudt, seconded by Ronald J. Heintzelman, the Board approved adoption of the Plan Document Summary for the Group Health PPO Plan for the employees on North Whitehall Township and authorized the Secretary to sign the agreement. Roll call: Terry P. Stoudt - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes.

- Mark Hills, 4045 River Drive, Laurys Station, asked how much do employees contribute to the health plan costs.

**REQUEST TO USE FIRE POLICE**

**CUB SCOUT CAMPOUT**

Upon motion by Terry P. Stoudt, seconded by Ronald J. Heintzelman, the request to use the North Whitehall Fire Police on Friday, September 11<sup>th</sup>, from 5-8 PM, for the Trexler District Scout Family Campout at the Shankweiler Drive-in was approved. A Certificate of Liability Insurance has been presented. Roll call: Terry P. Stoudt - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**AWARD OF PEDESTRIAN SAFETY FENCE**

Upon motion by Terry P. Stoudt, seconded by Ronald J. Heintzelman, the contract for installation of a pedestrian safety fence along sections of Old Packhouse Road was awarded to ProMax Fence Systems at their low bid price of \$31,075.00 of July 13, 2009. Roll call: Terry P. Stoudt - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes.

- Nancy Braymar, 3532 Apple Road, Orefield, asked if Old Packhouse Road was designed to be that steep originally.

**RECOMMENDATION OF ASSISTANT EMERGENCY MANAGEMENT COORDINATOR**

Upon motion by Terry P. Stoudt, seconded by Ronald J. Heintzelman, the Board recommends to the Governor that Nelson Fogle of 4165 Pawnee Circle, Schnecksville be appointed Assistant Emergency Management Coordinator. Roll call: Terry P. Stoudt - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes.

- Nancy Braymar, 3532 Apple Road, Orefield, asked what an assistant EMC does and is it a paid or volunteer position.

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**REFUND OF TAXES**

Upon motion by Ronald E. Stahley, seconded by Ronald J. Heintzelman, the Board approved the request from the Lehigh County Assessment Office and authorized the Treasurer to refund Township taxes based on a revised assessment, on the following properties:

3490 Lil Wolf Dr                      \$8.82 total

Roll call: Terry P. Stoudt - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**REQUEST FOR WAIVER OF AGENDA SUBMISSION TIME**

Lehigh County Authority submitted a written request that the Board grant a waiver from the submission date requirement in order that they may be placed on the agenda for the Planning Commission Meeting on August 25, 2009. Upon motion by Terry P. Stoudt, seconded by Ronald J. Heintzelman, the Board granted the request. Roll call: Terry P. Stoudt - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**AUTHORIZATION TO ADVERTISE PUBLIC HEARING**

Atty. Lisa Young requested authorization to advertise for the Act 537 update hearing, to be scheduled in October. Upon motion by Terry P. Stoudt, seconded by Ronald E. Stahley, the Board granted the request. Roll call: Terry P. Stoudt - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

**RESOLUTION 07-15-09      SAFE DEVELOPMENT      R/O/W**

Upon motion by Ronald E. Stahley, seconded by Ronald J. Heintzelman, Resolution 07-15-09 was adopted. Resolution 07-15-09 accepts land for Right-of-Way along Mauch Chunk Road, located in the lands of Safe Development LTD. Roll call: Terry P. Stoudt - yes; Ronald E. Stahley - yes; Ronald J. Heintzelman - yes. There were no public comments on this item.

- Supervisor Stahley noted that the building construction should be finished at the end of the month or early August.
- Nancy Braymar, 3532 Apple Road, Orefield, asked what is the cost of the monthly health plan premium.

**COMMUNICATIONS**

Waste News, Health Plan Summary Agreement, & Keystone Municipal Insurance Trust Newsletter

**ADJOURNMENT**      Meeting adjourned at 7:25 PM.

Respectfully submitted,

Brenda Norder, Secretary